

Glenmoriston Millennium Hall

Minutes of Annual General Meeting 24th October 2014

Present - Committee Phil Mansell, Pat Ungless, Errol Levings, Betty Draper, Agnes Bell, Cherry Duncan, Carol Pritchard, Debbie Cox.

There were 5 members of the public in attendance.

Apologies from Hugh Watt, Jean Plater, Christine MacDonald and Rachel Hayes.

1. Welcome.

The Chairman welcomed everyone to the meeting.

2. Minutes of AGM held 25th October 2013

Proposed by Errol seconded by Agnes, and adopted as a true record of the meeting.

3. Matters Arising.

No matters arising from the 2013 AGM were raised.

4. Committee Reports.

Reports were made by the Chairman, Booking Secretary, Caretaker and Treasurer. These are included as Appendix A to these minutes.

5. Clubs and Groups Reports.

Reports were received by the following and appear as Appendix B to these minutes.

Children's Committee

Bowls

Scottish Country Dancing

Senior Citizens and Lunch Club

Craft Club

Ceilidh Nights

6. Election of Officers

The Chairman, Booking Secretary, Treasurer and Minute Secretary all offered to serve for a further 12 months and were elected in the absence of any other candidates.

Cherry Duncan (Booking Secretary) gave notice that she intended to stand down at the next AGM in 2015.

7. AOCB

Cherry noted that she had received an enquiry regarding possible use of the Hall for a mobile Optician service that might become established in the future.

Carol advised that the Scottish Canoe Association had made a donation to the community following its use of local facilities for a recent event and that the Hall was holding this.

The meeting closed at 8:18pm

Chairman's Report

Last year Clare Levings stood down as chairman after many years of dedicated work on the Hall Committee. There was a void which no-one seemed to want to fill. I said I would take on the role for a year to see how it went but did emphasise that there was no way I could commit the same time and energy to the job that Clare had. To that end I would need support from a good committee; I have been lucky that that has been the case and I would like to put on record my thanks for that support.

The Hall continues to be well used by various local groups, together with others from outside the area; there were more children's events this year with others in the pipeline. You will hear about these and regular lets and club activities from the representatives concerned, but events worth mentioning which aren't under those headings include starting the year with a well attended Hogmanay; another busy Burns Night (thanks to Adam Philip and friends). Early in March there was a "cooking" evening arranged by Rachel which sadly I missed due to other commitments, but I'm told it was a great success and enjoyed by all who attended. Monthly Ceilidhs for music dance and craic with lots of visitors this year.

There was an air of uncertainty about the future of Lite Bites, but I am pleased to report that it was successful again and together with sales of bric a brac brought in a healthy amount of money for the funds. Thanks to Cherry and Clare for anchoring this and to all those who helped in manning the shop.

Thanks to Barbara Withers for her work on flower tubs outside, to Jon and Jaqui Smith for keeping the hall clean - not always appreciated until it's not done. Errol Levings for keeping the building in working order and all those unsung heroes for their contributions to the like of the hall such as the staffing of the kitchen at events that involve food and refreshments.

May I reiterate my thanks to the Committee, especially the office bearers who take on the extra, often onerous duties.

Phil Mansell - Chairman

Booking Secretary's Report

GLENMORISTON MILLENNIUM HALL

A.G.M.

24TH OCTOBER 2014.

SECRETARY'S REPORT

Local User Groups

Bowls	Monday (afternoon and evening)	October – April
Zumba	Tuesday	all year
Music Group	Wednesday (2 weekly)	Sept - May
Yoga	Thursday	Sept - June
Scottish Country Dancing	Thursday	Sept - April
Craft Club	Saturday 1 st and 3 rd of month	Sept - June
Ceilidh Nights	Saturday 2 nd of the month	
Ceilidh Dancing	Sunday Last of the month	Sept - April
Urquhart and Glenmoriston Church	Sunday Service 1 st of the month	

Other Hirers

Regular hirers over the past year have been the Glenmoriston Deer Group, Ambulance, Forestry, Scottish Canals, N.H.S., Social Work, and the National Farmers Union. Occasional lets were from Scottish Book Trust, FAGGBI, PTS Group and Blue Energy for Public Consultations, Trees for Life, Highland Council for Adult Support and Elections, Community Company for a drop in evening, Senior Citizens for a Cookery Demo, Whist, No Moriston Windfarm for a Social Evening, Surgeries with Margaret Davidson and Drew Hendry. The Great Glen Way held their Annual Business Workshop in February. The Kayak Association held their Annual Award Night in May. We catered for 500 walkers at Maggies Monster Bike and Hike also in May. We also hired out tables and chairs to Trees for Life for their annual open day and to EON for a meeting in Dalchreichart School.

Lets from September 2013 to August 2014

Weekly/Monthly Groups	147
Private (includes 1 Function)	19
Commercial	37
Informal (Bowls)	2
Free	97

The Weekly/Monthly lets are up by 31 due to Zumba and Yoga meeting permanently. Private are down slightly and Commercial are the same. The Free lets appear to have gone up a lot, the reason for that is that the clubs had 41 free lets during January – March and Lite Bites had 12.

EVENTS

The Hogmanay Ceilidh and the Burns Night were both successful and enjoyable evenings. Lite Bites ran for 4 weeks in July/August and raised £1,836 .10 which is £350 more than last year. Thanks to Clare for organising rotas etc. Our monthly ceilidhs are popular, numbers vary from month to month. Some people don't dance and come to listen to the music and chat. Sometimes we even have birthday cakes.

Many thanks to all who have helped me during this past year it is very much appreciated and to Jon and Jacquie Smith for the hall cleaning

Dates for your Diary

Saturday 1 st November	Craft Fayre 10am - 4.00pm. Halloween Party 6.30pm.
Saturday 8 th November	Ceilidh Night. 8pm.
Wednesday 10 th December	Salvation Army Carol Service
Saturday 13 th December	Ceilidh Night 7.30pm
Saturday 20 th December	Childrens' Christmas Party
Wednesday 31 st December	Hogmanay Ceilidh
Saturday 10 th January 2015	Senior Citizens Dinner
Saturday 28 th February 2015	Burns Night

Caretakers Report

Glenmoriston Millennium Hall AGM 24 October 2014 Caretaker's Report

It has been a busy year, starting with 80 new chairs with cushioned seats and trolley for the hall! 48 Of the old plain metal chairs and separate soft cushions have gone to the Community Hall at Inverinate and a few more to the Glenmoriston Stores. We retained 96 plain chairs for events like Maggies.

Hall Care. Over the summer, several parts of the hall that were looking scruffy have been painted and the carpet tiles in the meeting room replaced . The toilets have also been painted to cover the inevitable graffiti and the basins and urinal edges re-sealed so that the whole hall and toilets are again looking well cared for. The bill board posts outside the hall entrance have also been replaced as the old ones had become very dilapidated.

Public Toilets As reported last year, the toilets are being very heavily used by the public, particularly during the busy tourist season. To prevent the problems with blocked drains , this season the septic tank has been de-sludged twice and the pump chamber serviced again just this month October about a year since the last time. The good news is that the notices in the toilets about not putting rubbish down the toilets seem to be very effective as this year there has been much fewer blue towels in the septic tank . The plan to replace towels with hand driers has not yet been achieved mostly due to the pressure of my other business needs but I will pursue this with the Highland Council again this year.

During the season, particularly during Maggies it became apparent that the area over the septic tank and round the pump chamber was being walked over a great deal. For reasons of the safety of the public it was agreed to fence off the area, this work being completed in July and looks excellent.

Fire Risk Assessment. With the Public Entertainment Licence needing to be re-newed this year and earlier questions from the Election section of the Highland Council about evacuation of the public from the hall in a fire, it has been deemed necessary to have a fresh Fire Risk Assessment . MacGregor Fire carried out a risk assessment and I am currently obtaining alternative quotes for the upgrade work that is now deemed necessary , involving smoke detectors in most areas and new fire alarm panel to suit.

Annual Inspections The Fire Alarm Panel and emergency lights were inspected, tested and serviced in April and October by MacGregor Fire Protection Services. The new boiler was serviced in April , together with the gas cooker and system tested . . The appropriate certificates have been issued and are in the Test Record manual in the Electrical Closet. Fire extinguishers were also checked and signed off for another year. Portable Appliance Tests were completed last November and the new guidance for renewing these have been issued which means we do not

necessarily need to have these done annually. Instead, regular visual inspections and checks for damage will suffice for the meantime..

Non-routine maintenance Several fluorescent tubes and starters have been replaced during the year. The energy regulator in one of the Hot Water Urns was replaced and as these urns are now “obsolete” a spare regulator was purchased at the same time for the next failure. One thermostat in the kitchen’s hot water heater was replaced in February so both heaters in the tank work again. One propane gas bottle for the cooker was replaced in August..

Heating oil prices have remained relatively low and so the tank was refilled again in May. It is currently about 70% full which should last us through the winter.

Errol Levings

Treasurers Report

Glenmoriston Millennium Hall

Treasurer's Report – AGM 24 October 2014

A summary of the profit and loss accounts are available separately.

This year there is a loss of £5,636.87.

The reasons for this are as follows:

- There had been an almost equivalent profit in the previous financial year and the Committee had decided that as the bank balances were healthy, they would use some money for improvements to the Hall and to give regular community users a 3 month period with no charges for use of the Hall.
- New seating has been purchased for £3,818.40
- More money has been spent on repairs and maintenance than in the previous year, including on sewage treatment.
- The Children's Committee have held 2 events with no cost to the children (or their parents), a Christmas party and a Halloween Party.
- The Highland Council have not received the accounts for their share of the utilities. This will amount to approximately £1,500.
- The cost of telephone and broadband has increased and is currently being looked into by the Treasurer as we may have been overcharged. The plan is to move away from BT to a cheaper supplier in any event.
- The cost of oil is £1,000 higher this year, which may be due to the timing of deliveries. It may be possible to change supplier and use the "community" oil supplier in future.
- The amount of income from Catering Services is down.
- Hogmanay raised money this year, whereby there had been a loss last year. The Burns supper and Lite Bites also raised money.

The bank balances are still healthy as follows as at 31.8.14:

- Santander deposit account - £10,633.58
- Santander current account - £12,745.53
- Scottish Widows - £36,718.81
- Cash in hand - £2,541.43

Recommend that accounts are audited by Voluntary Action Lochaber. Unfortunately the previous year's accounts still need to be audited as well, the Treasurer having experienced difficulty in using the accounts package and having taken over part way through the previous year.

Carol Pritchard

24 October 2014

Glenmoriston Millenium Hall			
Profit and Loss account for year 1 Sept 2013 to 31 Aug 2014			
	Income	Expenditure	
Catering Services	£3,303.00	£705.93	
Burns Supper	£1,333.70	£916.41	
Hogmanay	£1,132.15	£936.04	
Lite Bites	£2,373.85	£556.92	
Social Events	£699.16	£204.76	
Hall hire - clubs and community	£1,050.00		
Hall hire - commercial	£2,454.50		
Hall hire - other	£150.00		
Cost of goods sold		£59.75	
Committee Expenses		£105.19	
Highland Council licences		£20.00	
Insurances		£903.10	
Miscellaneous admin costs		£46.36	
VAL membership		£15.00	
postages		£28.98	
Telephone and broadband		£676.25	
Caretaker's honorarium		£500.00	
Cleaning		£760.50	
Miscellaneous building costs		£228.52	
Seats for Hall		£3,818.40	
Painting and repairs		£650.00	
MacGregor fire protection		£249.26	
Boiler service		£210.90	
Carpets and fitting		£743.30	
Fence round septic tank		£400.00	
sewage treatment		£1,669.15	
electricity		£1,091.72	
oil		£2,230.00	
water		£406.79	
Subtotals	£12,496.36	£18,133.23	-£5,636.87
Profit/Loss for year			

Appendix B - Club Reports

Children's Committee

I am really sorry but will not be able to attend the AGM on Friday evening.

Just a few words regarding the children Committee.

Since taking over as Chairperson last xmas we organised the last years xmas party for the children and have now made a constitution so that we can apply for funding from the Community company.

We have been successful in securing funding for a Halloween party which will take place in the hall on 1st November and am in the process of trying to get funding for a gymnastics course and Rokzkool course.

We are also actively fundraising and are having a stall at the craft fayre to raise money for the childrens Committee to help pay for a xmas party we have planned this year.

Thanks

Rachel Hayes

Glenmoriston Indoor Bowling Club

The Club is reasonably healthy with around 22 members.

As with most clubs we are always looking for new members. We play twice each week on a Monday.

The afternoon session is from 2:00pm to 4:00pm and is rather like a social afternoon and is a good place to meet local residents in a relaxed environment.

The evening session from 7:30pm to 9:30 pm is a little more serious.

Although the Club has been in operation for 14 years, it should not put new members off as they will be made very welcome.

Friendly matches are occasionally held at the Glengarry club or here at the Millennium Hall.

Bowls are available and the playing charges are £2 per session.

As the Bowling Club representative I can be contacted on 01320 351313 or through any member of the Hall Committee.

Thank you

Betty Draper

Scottish Country Dance Group 2014

The Scottish Country Dance Group continues to meet and flourish under the guidance of our new teacher Peggy Rose who has kindly taken over since the departure of Judith Boroup.

We meet on Thursdays from 7:30pm to 9:30 pm, have a membership of about 20 and usually average between 12 and 15 most evenings.

Occasionally we participate in Dance Rallies that are sometimes held in our hall.

There is also Celidh Dance tuition on the last Sunday each month from 2:00pm to 4:00pm with Sheila Common.

I think everybody would agree these are very enjoyable evenings and we would like to take this opportunity to thank Cherry Duncan for stepping in on the odd occasion that the Dance Teacher is unable to attend.

Appendix B - Club Reports

We look forward to continuing this coming season and welcome any visitors or new members.

Jean Plater

Glenmoriston Senior Citizens

Over the past year the Committee provided a Christmas Dinner/Dance at the beginning of January which was thoroughly enjoyed by all attending and the number of Senior Citizens present increased. We would like to thank the Hall Committee for providing the hall free of charge.

On the 30th September we had an excursion to Cromarty. We had lunch at the Royal Hotel after which we had free time to look around the town. On our return journey we stopped to look around Beaulieu.

Glenmoriston Lunch Club

The Lunch Club is held fortnightly normally on Thursday at the Glenmoriston Arms Hotel from September to the end of May and is proving most successful with membership now in excess of 30.

In the middle of June we had a coach trip to the Clan Donald Centre on the Isle of Skye. We were fortunate to get a beautiful day to look around Armadale Castle and gardens followed by lunch at the Centre.

Christine MacDonald

Craft Club

We have had another very successful year with membership increasing.

Along with our twice monthly meeting, where you can bring along whatever craft takes your fancy, we have had tutorials from members which have included Tea Bag folding (small pieces of paper, not actual tea bags) and Tie Dying fabrics in plastic bags.

To raise funds for the club, we have held Craft Fayres in November and August. These have been well supported by both the community and visitors to the area.

We have had two club trips to the SECC in Glasgow to the Hobby Crafts exhibition and a farewell meal for a well loved member who has moved down south to live near her daughter.

Debbie Cox

Ceilidh Nights

These nights are held on the second Saturday each month and are now well established. The Committee continues to promote these regular events providing an opportunity for the wider community to meet. It is not necessary to dance to enjoy these evenings which offer one of the few opportunities remaining in the Glen for a regular social gathering of locals.

Pat Ungless