

# Glenmoriston Millennium Hall

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(Held in the name of the Trustees for and on behalf of the people of Glenmoriston)

## THE CONSTITUTION

1. An Annual General meeting will be held each year before the end of November of persons appearing in the electoral rolls of Invermoriston and Dalchreichart for the people of Glenmoriston in the parish of Urquhart and Glenmoriston and at such meeting a Committee of Management will be appointed. The Committee of Management shall consist of a Chairperson, Vice-Chairperson, Secretary and Treasurer and shall be empowered to fill any vacancies which may occur during the year. The Committee of Management shall submit a report of all the activities of the previous year at the Annual General Meeting. The Secretary / Treasurer shall keep a detailed account of all the transactions of the Committee of Management and shall submit a full report to the Annual General Meeting of the financial transactions of the year, the accounts for the year to be audited by an auditor to be appointed at the Annual General Meeting and who shall not be a member of the Committee of Management.
2. A Committee of Management shall consist of a minimum of ten members.
3. At the meeting of the Committee of Management each member of the Committee shall be entitled to one vote and the Chairperson in addition shall have a casting vote. In the event of the Chairperson or Vice-Chairperson not being present at the meeting of the Committee, the Committee shall appoint one of their number to act as Chairperson of that Meeting. Four members of the Committee shall form a quorum.
4. Special Meeting of the Committee to consider any business arising during the year can be called by the Chairperson at any time and in cases of emergency the Chairperson of the Committee is at power to act after consultation with the Secretary as he / she may consider necessary and to report his / her actions to the next meeting of the Committee.
5. The Funds of the Hall shall either be invested by the Committee of Management or be lodged in a Bank approved by the Committee and shall be operated on by cheques or orders signed by the Secretary / Treasurer or by the Chairperson or Vice-Chairperson. The docquets in the Bank's Ledger approving of the said account shall be signed by the Secretary / Treasurer or by the Chairperson or Vice-Chairperson of the Committee of Management for the time being.

6. The Committee shall draw up a list of rents and charges to be levied in letting the Hall for various entertainments, meetings etc. and the Committee shall have the power to revise and alter these charges from time to time as the Committee deems necessary.
7. The Hall is to be available for all properly conducted public, political and religious meetings, lectures, concerts, dances, social meetings, singing or dancing classes and any other entertainments.
8. The Committee in their sole discretion shall have power to refuse use of the Hall for any entertainment.
9. All applications for use of the Hall shall be entered in the Hall Diary by the Secretary. NO RESERVATION will be considered unless entered in the Hall Diary which will be kept by the Secretary. Note – this rule does not apply to the regular meetings of local organisations etc.
10. No alcoholic Liquor may be consumed in the Hall except by the special permission of the Committee for which at least 48 hours notice must be given.
11. Any member of the Committee may call upon any person whom they consider guilty of unseemly conduct to leave the Hall.
12. This Constitution may be altered at the Annual General Meeting provided notice of intention to alter the Constitution has been publicly made 14 days before the meeting is held or at an Extraordinary General Meeting called for the purpose of amending or altering the rules on a like period of notice having been made. For the purpose of public announcement it shall be sufficient if notices are displayed at the Corner Shop, Invermoriston and Dalchreichart Notice Board 14 days prior to the Meetings to which they relate.
13. Income. The income of the Glenmoriston Millennium Hall shall be solely used for furthering the objects of the Glenmoriston Millennium Hall and for no other purpose.
14. Dissolution. In the event of dissolution of the Glenmoriston Millennium Hall any assets remaining after settlement of all debts and liabilities shall not be paid or distributed among members but shall be given or transferred to a recognised charitable organisation(s) having similar objects to the Glenmoriston Millennium Hall.