

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 10 January 2017

Present: Phil Mansell, Pat Ungless, Cherry Duncan, Christine MacDonald, Agnes Bell, Carol Pritchard, Graham Wood, Jean Plater,

Apologies from Hugh Watt, Rachel Hayes, Elaine Minshull, Jon Smith, Debbie Cox

In attendance – Clare Levings

1. Minutes of Meeting 15 November 2016

Amended by confirming that Debbie did attend the meeting, that the hearing loop is still not working and the decision in relation to cafetieres was not to buy any at present.

Subject to the amendments the minutes were proposed by Agnes, seconded by Graham and approved as being correct

2. Actions Outstanding from Previous Meeting

- a) **Fire Risk Assessment follow up** – in absence of Jon there was no update, item carried forward.
- b) **Notice at front door for contact** – done but slightly wrinkled and could be clearer. Phil will redo it.
- c) **Carpet cleaning** – Pat will run the cleaner over it when he has a chance and there is time for it to dry.
- d) **First Aid box** – Phil has filled the kitchen box and checked that the one in the vestibule is compliant. Reminder that book should be completed if stocks needed and Phil to look at the book to ensure it is simple to use.
- e) **Disposal bins in toilets** – are there and will review in busy periods to ensure emptying etc. is happening.
- f) **Hearing loop amplifier** - Phil has ordered the loop and will try and set it up as soon as possible.

3. Lite Bites or alternative for 2017

Clare confirmed that she thought Lite Bites should still happen. She has had a lot of help over the years from a variety of people, some have moved away and there are some new ones interested but the numbers able to help have reduced and it can be hard to fill the gaps for a full 4 weeks in the summer.

Discussed options for change

Decision – to still run Lite Bites for 4 weeks, July to August, but reduce the opening hours to 12.00 to 3.00 so there is just one shift of helpers per day. Same menu. 2 people per shift and try and get 1 stand-in just in case. Clare is happy to continue to organise it.

4. **Table Sale**

Do we want to hold one? Have some donations from Sheila Common and other people may be interested too. Would be a fund raiser.

Decision – may hold one in March or April but will consider it further at next meeting.

5. **Caretaker's Report**

In the absence of Jon there was no report.

6. **Secretary's Report**

Lets since 15 November 2016

- Private - Ambulance, Deer Group
- Commercial – NFU, Social Work Skye, NHS Fort William
- Free – Community Council, Kirk x 2, Ceilidh Night, Hogmanay, Children's Christmas Party

The family Carol Service was very well attended and both the Children's party and Hogmanay seemed to go well. Local clubs are all starting this week and the Painting Group is having a meeting on 20 January to decide what they are going to do. SW Skye has booked again each month and the Ambulance have also booked once a month until June.

7. **Treasurer's Report**

Note of receipts and payments to date submitted.

Hogmanay expenses of £600 showing in bank account but income not showing yet – anticipate the income will bring us to just about breaking even for the period and have spent a lot on heating oil too.

Errol had asked for his thanks to be expressed to the helpers in the bar. He is returning some stock to Bookers and there is a bit remaining in the cupboard.

8. **Hogmanay Feedback**

Phil expressed his thanks to all who helped in the kitchen, to Debbie for the games. The evening was enjoyed by those who came and it would have been better if there were a few more there. Ticket sales raised £720. Some people would have preferred more Scottish Country dancing and others have said they enjoyed the variety of dance music.

Decision to ask the band whether they would be willing to perform again next year.

9. **Burns Night or not?**

Agreed that we need Adam's input to be able to organise the event. Main problem for him is the amplifier. Phil has ordered it and will fit it when it arrives and will speak to Adam. If Adam is willing to arrange speakers we will aim to hold the event on 25 February.

Phil to tell Carol if Adam says yes and a meeting will be pulled together to finalise arrangements for bar, food, piper etc.

10. Resurfacing of car park

A drawing of the proposed area to be resurfaced has been provided by SSE. The work to be undertaken by R.J. Macleod. Discussed timing as will be an overnight closure. Prefer Tuesday to Wednesday, but not second Tuesday of the month as that would impact on SW Skye.

Do The Highland Council know and agree? Carol to ask Margaret Davidson.

There is a car that has been there since December, police aware and in contact with the owner who says he will move it. Would like it moved before the resurfacing.

11. AOB

- Thanks from the Children's Committee for use of the Hall for the party and hope it did not adversely impact on the Carol Service. It was fine but that situation will not arise again.
- Heating is on too high in the toilets and we do not seem to know where the heating control or thermostat is. Will ask Jon to look for control and adjust it or ask TEC Services to do so.
- Defibrillator – Sharon from Community Company rang Cherry to say that it will be fitted near the outside toilet door and that it will have a light on it that needs to be checked and reported if it goes out. Queried whether that was the best position and how long the battery might last. Cherry will ring Sharon and suggest that outside the main Hall door under the canopy would probably be a better position.
- Cherry is starting a children's dancing class for Primary 1 upwards – Thursdays 4 – 5, parents to attend and will be a charge.

12. Date of Next Meeting – 28 February 2017