

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 11 April 2017

Present: Phil Mansell, Pat Ungless, Cherry Duncan, Christine MacDonald, Agnes Bell, Carol Pritchard, Graham Wood, Jean Plater, Jon Smith, Debbie Cox

Apologies from Hugh Watt, Rachel Hayes

In attendance for part of meeting – Clare Levings, Maureen and Julie.

1. Minutes of Meeting 28 February 2017

The minutes were proposed by Phil, seconded by Graham and approved as being correct

2. Actions Outstanding from Previous Meeting

- a) **Fire Risk Assessment follow up** – quote received from Highland Testing for £2,750 but not sure we need a speech dialer. Phil will speak to Steve White who is willing to come to a site visit and may give a quote. Another supplier has declined to quote.
- b) **First Aid book/recording** – Cherry has informed users of the requirements.
- c) **Heating in toilets** – no thermostats found in toilets but there is a separate boiler which may have a setting to lower the heat. Radiators can be turned down and Cherry has done this in the Ladies. Jon to look at the radiator in the Gents as it is still hot in there.
- d) **Defibrillator** – see Secretary's report.

3. Caretaker's Report

- Septic tank needs to be emptied because pumps were tripping. Some discussion about whether it does need to be emptied or whether it is debris in the tank causing the problem. Would a "Muck Monitor" speed up the processing of the system? **Decision – not to empty tank at this stage and review at next meeting**
- Heating – have been a few occasions of heating not coming on. May be an issue with a valve which seems to be moving and not attached to the bracket. Will look at it after the meeting. MCP tripped at dance – had to reset manually. May need a service.

4. Secretary's Report

Lets since 26 February 2017

- Local clubs met weekly.
- Private lets – Ambulance x 2, Deer Group, Catherine Nardiello.
- Function – Scottish Country Dance
- Commercial – NFU, Scottish Canals x 2, SW Skye
- Free – Ceilidh Nights x 2, Kirk x 2

The recital by Catherine Nardiello only attracted 11 people which was disappointing, but those who came enjoyed it very much. The Scottish Dance rally was very successful and had an attendance of around 60.

The defibrillator was fitted on 30/31 March. All the information is in the electrical cupboard in a folder. This was fitted at short notice as Cherry was only told the day before. Need a notice on the shop board to say where the defibrillator is – **Debbie will do notice.** Sharon Ferguson (Community Company) will arrange a training session for people in our hall.

David Andrews who lived in Dalchreichart died last week. He was a key holder for Bowls Club. He had returned the key to Cherry a few weeks ago as he was living in Inverness at that time.

Need someone to open the hall on the morning of 12 May. Cherry can close in the afternoon.

Carol will open hall at about 8.45 on 12 May.

The refuse collection form has been completed and returned to Highland Council. This year's stickers are on the bins.

5. Treasurer's Report

Note of receipts and payments for the period since the last meeting and the year to date were submitted. Payments for the period (including oil) were £1,337.35 and receipts were £516.60. The change in funds from September 2016 to 1 April 2017 was (£2,039.32).

There has been a rate revaluation by the assessor – new valuation is £18,000. We do not have to pay rates.

Water charge exemption is in place for the next 12 months.

Insurance renewal – have been informed by Highland Council that they will no longer manage the insurance from this time next year. Will have to deal direct with Zurich after that. Had to answer some questions about a child/vulnerable adult policy and the question may arise again if we have frequent events for children. May need a written policy in future – currently rely on the Highland Council policy requirements.

6. Table Sale

Clare Levings said that she would like Committee support for a 3 day pop-up craft fair on 29, 30 and 31 May – Monday to Wednesday – between 10.00 and 4.00 each day. It is primarily to show case local crafters. They will pay for their pitch at a rate depending on space they use. Should bring income for the Hall of £50 per day from that. The crafters keep their sale money. No teas and coffees on sale. Have 8 people who may be interested so far.

Committee do support the event.

7. Elvis Tribute Night

Maureen and Julie are organizing the event on 29 April. Live music and not just Elvis. Will provide nibbles and cake and asked whether people could bring alcohol. Tickets are £10 each. Will give proceeds to Hall and would like Committee to underwrite the event. Would like assistance on the night with teas and coffees and will liaise with Cherry about setting it up.

Committee do support the event and people can bring alcohol. Will get help with teas and coffees.

8. AOB

- Senior Citizens Club AGM will be on April 19th

- The electrician who undertakes the fire safety works will be asked to replace the lights in the kitchen and meeting room with LEDs while doing smoke alarms etc.
- Should the lighting in the main hall be considered for replacement at this stage? Not at this time.
- Emptying of the bins in the car park will be raised at Community Council as are overflowing today.
- Community Noticeboard is to be reinstated by local people and paid for by Community Company

9. Date of Next Meeting – Wednesday 24 May 2017 at 7.30