

## Glenmoriston Millennium Hall Management Committee

### Minutes of Meeting 11<sup>th</sup> March 2019

**Present:** Clare Levings (Chair), Agnes Bell, Debbie Cox, Cherry Duncan, Jean Plater, Patrick Ungless, Robert Ungless, Carol Pritchard.

1. **Apologies:** Christine MacDonald, Phil Mansell, Jon Smith, Catherine Thomson and Hugh Watt.
2. **Minutes of Meeting 21<sup>st</sup> January 2019**  
Proposed by Cherry and seconded by Jean
3. **Matters Arising**
  - a. **Hall Signage** - Jon had looked at options. Seems we have to put the signs up and might need cherry picker/scissor lift. Hire cost £50 - 60 per day plus VAT and also need to transport it to site at cost of £200, or borrow large trailer. Discussed whether tower hire would be better particularly if combine it with the other jobs and ask one person to do all the jobs. **Agreed** to do audit of all external required works. Sub-group of Jon and Robert.
  - b. **Replacement Cooker** - Clare has looked at options. Narrowed choice down. Need LPG kit. Delivery costs and removal of old one can be an issue with some suppliers.  
**Agreed** Clare to circulate email of potential cookers, all to reply to email with preference by end of the week, colour not an issue, Robert to do the admin and make it happen and Pat to deal with payment.
  - c. **Public Toilets** - there is a meeting tomorrow with the Council representative. We do not want to do the project management.
  - d. **Car park bins** - do not want large bins. Could the Village Officers empty our bins more regularly as believe they have a waste carrier licence? **Action - Carol to find out. Carry forward**
  - e. **Chairs** - ordered. 12-week delivery period so should arrive at the end of April.
  - f. **Quiz arrangements** - Kelvin has spoken to some of committee about practical arrangements. Kitchen will be available to them.

**g. Film Nights** - last one had 40 paying people and made £200 on door and £15 in kiosk. Holding steady. Some confusion about the validity of the vote for the next film but hope to arrange one for May. If to be a more permanent event will need to think about purchasing a laptop and the future of the screen. Will need funding - either a sub-group of this committee or a separate constituted group. **Agreed** to put on agenda for the meeting on 27 May 2019 for discussion.

#### **4. Fun Day arrangements**

Further sub-group meeting on 8<sup>th</sup> April and plans in place. Will need helpers on the day from the committee. Julie Petch has offered to do posters, will charge 10 - 20p per go for most stalls. The zip wire is run by Inverness Scouts and covered on their insurance.

#### **5. Hall Insurance**

Highland Council used to arrange a group scheme insurance for village halls. Last year it changed but the Council still collected the premiums for the Zurich policy. This year Pat has received paperwork direct from Zurich which includes details of the assessments and policies that are required and that need to be documented. We should review our policies and check that they are comprehensive. Pat had checked everything in 2006.

**Agreed** - Robert to administer the documentation and ask for help if he needs it. Carol to provide Robert with the Council Child Protection policy and documentation.

#### **6. Secretary's Report - Jan to March 2019**

Local clubs

Private lets - yoga x 5, music x 7, Beavers x 7, Ambulance x 2, Energise x 5

Commercial - none

Free -Ceilidh night x 2, Kirk x 2, Film meeting, Fun day meeting, Community Council

Apart from the regular weekly meetings there have only been two other events - the Film Night and Board Games. Nobody attended the Board Games even though it was advertised for all ages. Thanks to Debbie and Lee for setting it all up. Let's hope the Quiz Night on 23 March attracts a lot more people.

Yoga will no longer be meeting on a Tuesday morning. Errol feels he is not well enough to take the class every week. Our thanks go to Errol for providing the yoga class.

Catherine Nardiello, the pianist, has booked the hall for Friday 21 June. She was here 2 years ago.

7. **Treasurer's Report** - circulated at the meeting and attached. We are not holding our own on day to day income and expenditure. Have costs of new cooker and of maintenance to the building to deal with shortly.

8. **Caretaker's Report** - Written report submitted.

See earlier about hall signage.

Oil tank - was supposed to be filled up but the driver said the tank was leaking and only part filled it. Jon checked tank, pumped it out and discovered there was water in it. Not sure how water is getting in the bunding but tank is fine.

**Noted.**

Jon working in Inverness and not always available to sort out issues during the day. Have been issues with the fire alarm and false alarms. Errol and Pat have helped sort this out. Jon suggests either that another caretaker is found who is around most of the time, or that someone is found to deal with emergencies who can provide a phone number to ring. **Agreed** Clare will approach a local person to see if he could assist and report back.

9. **Any Other Business**

- a. The Fire Exit sign above the door does not appear to be lit when the lights are out. **Jon** to be asked about this.
- b. Ceilidh Nights - Should these be renamed to “Social Evening” as visitors expect live music and dancing at a ceilidh. Do we need new format, new name, new board? Will consider further.
- c. Hogmanay - Sheila and fiddler booked for this year.

#### **10. Date of the Next Meeting**

**The next meeting will take place on Monday 15th April 2019 at 8 p.m.**