

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 12 January 2016

Present: Phil Mansell, Pat Ungless, Cherry Duncan, Christine MacDonald, Agnes Bell, Debbie Cox, Betty Draper, Carol Pritchard

Apologies from Hugh Watt, Jean Plater, Rachel Hayes, Elaine Minshull, Graham Wood, Jon Smith

In attendance – Errol Levings, Clare Levings

1. Minutes of Meeting 8 December 2015

Were proposed by Pat, seconded by Agnes and approved as being correct

2. Actions Outstanding from Previous Meeting

1. **Hand Dryers in Public Toilets** – Errol has heard from Kevin MacDonald at the Highland Council and thinks the Council will install them and pay for the installation.
2. **Accounts and OSCR Return for year to 31/8/13** – Pat has received the 2 back years from the accountant which are to be signed. They can then be lodged with OSCR. Accountant has papers for year to August 2015 to prepare.
3. **Signatories on accounts** – have changed all the signatories but not had final confirmation from banks that their records complete.
4. **Fire Risk Assessment follow up** – in absence of Jon there was no update, item carried forward.

3. Hogmanay Feedback

Over 100 attended, ticket sales - £692.

Very enjoyable evening, children's games were excellent, bells worked well this year, Grand Old Duke of York a success, food good, just enough and well organized. Cost about £1 per head. No need for piper – did not miss having one and would be expensive.

Could have repeated some of the popular dances later in the evening, such as Gay Gordons and Dashing White Sergeant.

Clare asked for consideration to be given to buying a small chest freezer to help with catering as enables frozen food to be stored on the premises and for baking to be done in advance and frozen. Could be kept in storage room. Has seen one that costs about £100 and is 2' x 2'.

Decision – to authorise Clare to purchase a small chest freezer for the Hall.

4. Burns Night or alternative

Adam will not be able to help as much as usual for health reasons. He can help with providing haggis and neeps but cannot organise the speakers or be at top table on the night. He has been trying to find a suitable replacement with the relevant knowledge and skills but that has not been possible.

An alternative idea has been suggested by Carol for an evening of poetry, recitations and music by local people. It could perhaps be more performance based and would not necessarily include a dance if there were sufficient performers. Food could be provided but perhaps simpler than haggis etc. Clare is willing to help with food arrangements if she is around.

Decision – not to hold a Burns Night in the usual format on 20 February

Carol to investigate interest in participating in alternative (Burns and Beyond (?)) and hold it on 19 March.

5. Secretary's Report

Lets since 14 December 2015

- Private
 - Ambulance
- Free
 - Kirk x 2
 - Hogmanay Ceilidh
 - Senior Citizens Dinner

It has been a quiet period due to the holidays. Had an excellent Hogmanay night with over 100 attending and the Senior Citizens dinner was enjoyed by those who attended. The clubs have all restarted this week.

6. Treasurer's Report –

See figures below



Receipts and Payments Dec15for mins.pdf

The accounts prepared for earlier years show a surplus of £5,233 for the first year and a deficit of £5,891 for the second year. The reason for the deficit is the purchase of new chairs and carpets.

Hogmanay should make a surplus of approximately £550 but have not had all receipts yet.

Income from monthly Ceilidh less than anticipated so suspect not everyone is paying.

Have received payment from Highland Council for over £2,400 in January and have further account to send to them. Have just billed hall regulars so will be payments from them on the way.

7. Caretaker's Report

In the absence of Jon there was no report.

8. AOB

- Should there be an entertainments sub-committee to look at the possibility of arranging more diverse activities for the Hall? Will review this after progress made on the "Burns" event.

- Difficulty in finding light switches at the end of the Senior Citizens Dinner – much time spent looking and the stage lights are not in an obvious position and had been covered up. **Action** – ensure an accurate plan of all light switches is available in an obvious place (kitchen?)
- Difficulty in emptying water out of dishwasher at end of the same event. Followed all instructions but seemed to be a problem with filter. **Action** – Phil to look at problem and rewrite instructions if necessary.
- Christine thanked the Committee for free use of the hall for the Senior Citizen's dinner.
- Lunch Club will be in the Hall on 20 January.
- Debbie mentioned that the wire fencing at the back of the Hall along the path from the woods is broken and could be dangerous. Committee not sure whether the fencing is the responsibility of the Hall but will ask Jon to investigate and repair if necessary.
- James Fleming of Moriston River Race has been in touch with Cherry about a canoeing event at the end of May or in August. Hall available 28/29 May but he needs to arrange water being released so arrangements at early stage. He asked whether they could bring their own drink for the presentation event in the Hall rather than have to arrange for Bars4Us. The Committee had some concerns about that but will investigate whether the committee could apply for an occasional licence for the event so that the hall could make some income and supervise the intake of alcohol as a consequence. **Action** – Carol to ask Highland Council if an accessional licence could be used for this purpose.
- Need to update list of key holders at next meeting. **Action** – all key holders to bring keys to next meeting to be checked and logged.

9. Date of Next Meeting – 23 February 2016