

**GLENMORISTON MILLENNIUM HALL MANAGEMENT COMMITTEE
MINUTES OF MEETING
HELD ON TUESDAY, 12 OCTOBER 2010**

The meeting was opened at 4 p.m.

Present : Agnes Bell, Alan Draper, Cherry Duncan, Carol Hunter, Clare Levings, Errol Levings, Christine MacDonald, Phil Mansell, Pat Ungless and Barbara Withers

Apologies : Trish Archibald, Kirsteen MacKenzie, Heather Smart and Hugh Watt

1. Minutes of Last Meeting Held on Thursday, 7 September 2010

Proposed by Phil
Seconded by Cherry

2. Actions Arising from Previous Meeting

Dishwasher. Installed and already in use. Set of instructions on wall. It was agreed by the Committee that before anyone uses the dishwasher for the first time they should seek out a previous user to familiarise themselves with the machine.

Cutlery Tray. Has been purchased by Agnes.

Keys' Distribution List. Amended list circulated to Committee members present.

Gents' Toilet Taps. Not yet dealt with. Errol to contact the Council.

3. Secretary's Report

Commercial Lets – NHS x 2.

Local Lets – Ceilidh Dancing.

Free Lets – Community Council, Kirk, Heritage Committee, Bowls Committee and Ceilidh Night.

Private – Trees for Life and Windfarm Co-op.

All Clubs have now started.

Craft Club has been awarded £1,150 grant from Community Company.

The Estate is hiring 20 chairs for their pheasant shoots – the first taking place this Saturday, 16 October. We are charging 70p/chair i.e. £14/day. 5 shoots in total – to be confirmed. Estate to pay at the end of shoots.

Monthly Ceilidh Nights attracting 35+ people.

4. Treasurer's Report

- There was no Financial Statement to hand out at this Meeting.
- The Treasurer reported a surplus of £7,352 - net reserves at the end of August were £69,900 compared to £62,300 for the same time last year.
- Most assets have fully depreciated.
- Since 1 September – receipt for Hall Hire £300 of which £174 was from NHS.
- Expenses haven't got going yet.
- There is £9,650 in the Current Account and £200 cash.
- Electricity costs considerably up on last year. Direct Debit monthly payments have gone up from £102 - £150/month. A proportion will be paid by the Council.
- £226 has been generated from the first 2 Ceilidh Nights.
- Pat will be sending Accounts to be examined.

5. Caretaker's Report

- Oil – the meter is showing 60% full.
- There is a fault with the timer for the outside lights. About 3 years' ago DR Electrical fixed the problem. It was agreed that Errol and Phil would get together to see whether or not the problem could be resolved by disabling some of the lights. Keep the Toilet and Emergency Exit lights working only.

6. Any Other Business

Child Protection Policy. Cherry had brought this matter up at a previous meeting. Margaret Allen was named (in 2001) as designated person to look after child protection matters. As Margaret is no longer a Committee Member, Cherry has taken it upon herself to be the designated person as of 2009. Certificate has now been amended and will be posted on the notice board.

Hall Cleaning. Kirsteen and Trish will not be organising Hall cleaning as from the end of the year. The rota organisation has been offered to the Senior Citizens. They will discuss at their next meeting. If they decide not to do the rota it was agreed that we will advertise for someone.

Hogmanay. David is in place to play. The Committee agreed to keep ticket prices as per last year's prices, i.e. £8/adults and £4/children. Those contributing food will pay ½ price. 130 maximum attendance. Cherry and Barbara have agreed to organise the food. Pat will do the tickets and organise bar licence. All other matters will be discussed at individual meeting to be arranged.

Stage Curtains (and Stage Lighting). Clare expressed an interest in acquiring backdrop curtains for our stage. Opened to the Committee for discussion. Pat had been in touch with the Q Build people who had quoted a total of £683 for both 'scaffolding' and curtains for our stage. In principle the idea of curtains was favourably accepted. The matter of stage/hall lighting came up during the course of discussions. Before going firm or otherwise on any decision it was agreed that Errol, Phil and Pat would get together to look at the concept of lighting.

Tubs. Thanks to Barbara and Agnes for kindly doing the tubs.

Christmas Decorations. These will be going up on 11 December. Volunteers required.

7. Date of Next Meeting – **Friday, 26 November at 7 p.m.**

Followed by AGM at 7.30 p.m.

The meeting closed at 5.05 p.m.