

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 13th December 2013

Present: Phil Mansell, Carol Pritchard, Pat Ungless, Christine MacDonald, Rachel Hayes, Betty Draper, Errol Levings, Cherry Duncan, Agnes Bell, Jean Plater.

Apologies from Hugh Watt, Barbara Withers.

1. Minutes of Meeting 13th November

Proposed by Carol seconded by Rachel, the minutes were adopted as a true record.

2. Actions Outstanding from Previous Meeting

1. **Replacement Chairs** - Chairs have been ordered and are due for delivery Wednesday 18th. Assistance to unload would be welcome. Errol to contact others when and if time of delivery is known. **(ACTION Errol)**
2. **Events Group** - Chef's demo still to be scheduled. c/fwd **(ACTION Rachel)**
3. **BT Billing** - This is not yet resolved. Correspondence address has been changed to Cherry's and she has spoken to BT Call Centre. Unexplained bills are still being received and Cherry has asked Errol to look at it. Errol will take it up with BT when he has time available. **(ACTION Errol)**
4. **Bank Signatories** - Forms have been completed and sent to Bank.
5. **Mail Collection** - Carol to ask PO whether mail can be collected. c/fwd **(ACTION Carol)**
6. **Scottish Widows Signatures** - Still to be confirmed c/fwd **(ACTION Carol)**
7. **Hand Dryers in Public Toilets** - No response from TEC Services. C/fwd **(ACTION Errol)**
8. **Burns Night Organisation** - Clare has been in contact with Carol regarding Burns Night arrangements and asked if the Craft Club meeting scheduled for that day could be cancelled. Cherry said that the Craft Club would go ahead but could use the Meeting Room. Clare suggested tickets priced at £12.50. Adam has organised band and speakers. Clare will organise the kitchen activities. Errol to obtain license for bar. Further discussion at next meeting. **(ACTION Pat include on Agenda)**
9. **Car Park Potholes** - Raised with Community Council.

3. Hogmanay Arrangements

Frank declined invitation to run the bar so Errol will do it. Errol has applied for Occasional Permission but this is not complete as further details regarding Fire Risk Assessment are required.

Carol has produced tickets and will print 120 which is the maximum number for the event. Tickets will be sold by Cherry, Phil and Agnes.

Promotion to be by means of Posters, Nesslink and own Web Site. Pat will produce 12 A4 posters. Phil will distribute in Fort Augustus. Pat will put details into Nesslink with Cherry as contact for tickets.

Cherry will organise food and ask for assistance and contributions as required. Committee agreed that food could be purchased if more convenient. Soup not included this year. People who bring food will not get free tickets.

Debbie and Lee have agreed to organise children's games. Phil and Pat to be advised on any music required for games.

Errol will get helpers for bar as needed. Helpers on the door will be needed and suggestion is that 2 or 3 people could do an hour each. Also Stewards. Cherry to approach kitchen helpers.

Decided not to have piper and that using chimes at 12:00pm as last year to be repeated. Bar could be closed for 10 minutes around midnight if the bar tenders wish.

Hall set up will be on Monday 30th at 2:00pm and clearing up on 2nd January at 10:30am.

4. Secretary's Report

Since 10th November. Private lets 9 (3 Zumba, 3 Yoga, FAGGBI, Moriston Wind Farm, Deer Group). Commercial lets 3 (2 Social Work, 1 NFU). Free Lets 5 (Kirk, Community Council, Ceilidh Night, Carol Concert, Children's Party).

Yoga booked through to June 2014. Skye Social Work booked once a month through 2014. Forestry has booked the Meeting Room on 8th January from 2:00pm to 9:00pm for a Drop In.

Cherry thanked all who helped to put up the Christmas decorations.

5. Treasurer's Report

Bank balance on 11th December stood at £16322. Remaining payment for chairs to come from that.

6. Caretaker's Report

Routine items only other than storm causing tree to fall on Hall roof. Some damage to tiles. Errol needs to find someone to repair. Phil may be able to suggest a name and will contact Errol. **(ACTION Phil)**

7. Any Other Business

Carol asked when Christmas Decorations were to be taken down. Confirmed as 2nd January at 10:30am.

Also piper for Burns Night. Rachel has contacts and will approach them. **(ACTION Rachel)**

Rachel said that a piano concert could be arranged; February or March being available. March preferable as Burns Night in February. She also proposed a Casino Night; to be discussed at next meeting.

Errol said that Clare is still receiving emails to the Hall's "events@..." mailbox usually regarding performers and promoters trying for gigs. Rachel agreed to monitor these. This is possible either by Rachel setting up to receive this mailbox or by forwarding mail to her Hotmail address. She prefers the Hotmail address and Pat will arrange to forward mail. **(ACTION Pat)**

Cherry reported that she had received notification of revised rules for recycled waste, effective from January and that there appears to be no action required.

General waste bins near to the recycling bins in the Car Park would be an improvement as tourists are inclined to use the recycling bins for food etc. Community Council to be advised

(ACTION Rachel/Carol)

8. Date of Next Meeting

Friday 31st January at 7:30pm

Meeting closed at 8:49pm