

**Glenmoriston Millennium Hall Management Committee
Minutes of Meeting held on Tuesday, 16th October, 2012**

Present:

Barbara Philip, Agnes Bell, Cherry Duncan, Clare Levings, Pat Ungless,
Phil Mansell, Christine MacDonald

1 Apologies

Hugh Watt, Barbara Withers, Rachel Hayes, Errol Levings

2 Minutes of Meeting 4th September, 2012

Before the Minutes were adopted Pat asked that the following sections be amended: Bullet point 5 under Treasurer's Report. Replace with "The net book value of the replacement boiler is Nil". Under Bullet point 8 replace with "Surplus was lower than previous years"

The Minutes were proposed by Cherry and seconded by Agnes. The Minutes were adopted as a true record and signed by the Chairman.

3 Actions arising from previous meeting

1. **New Treasurer** – Pat informed the members that he had spoken to Sheila Common regarding this position. Sheila told him she was unable to take up this role as she is too busy, and thanked him for considering her a potential candidate.
2. **Putting out Refuse bins for collection** – Clare confirmed Jackie and Jon said they would put the bins out for collection, and have already started doing this. Cherry is putting them back.
3. **Review of Hall Rates** - The Committee members present discussed this item in great length. They agreed the Hall can afford to keep the status quo for next year. A separate sub-committee is to be formed to review all the Hall Rates next year.
4. **Hall Website** – Out of Date? – This was discussed, and it appears not to be out of date. Basic information is on the website. However, if any member would like to advertise an upcoming event on the website, they should notify Pat.

4. **Secretary's Report - Lets since 10th September, 2012**

Commercial

Highland Council x 2 (Fort William and Conon Bridge).

Private

Yoga x 5, Trees for Life, Ambulance

Free

Drew Hendry, M Davidson (Surgeries), Bowls Committee, Community Council, Ceilidh Night, Kirk x 3, Music Group.

- Yoga is finishing this week. They are hoping to resume in Fort Augustus on 25th October. Cherry could not accommodate them on the 25th October as she had a two day NHS booking (24th/25th).
- A few people are meeting tomorrow evening (Wed. 17th) with a view to forming a Music Group. In the past the Hall has given 4 free lets to enable new groups to start. Cherry assumes this would still be the same.
- Margaret Davidson is having another Surgery on 27th October from 11.30 a.m. to 12.30 p.m., as the last Surgery had not been advertised in the press and the Posters were only received the day before. Cherry said she would not be available on the day to open and close the Hall and asked for someone to do this. Clare said she would.
- Cherry was pleased to let the members know she is now getting Bookings in for next year.

5. **Treasurer's Report –** Pat gave a brief outline. Since the last meeting, there had been no financial activity. Income amounted to £394 and expenses £34.

6. **Caretaker's Report –** Clare spoke on behalf of Errol. He did not have anything to report.

7. **Any Other Business**

- 1) Accounts – Pat said that in his role as Treasurer for the last 5 to 6 years, it has been his practice to prepare the final accounts each year and send them to Debbie Billington for inspection. However, according to a letter from OSCR, the final accounts should be done by an independent professional examiner. Pat put forward his suggestion that the accounts be given to VAL (Voluntary Action Lochaber), who do Feis Gleann Albainn accounts for £250 p.a. Clare said it was a good suggestion and not too onerous for the new Treasurer. The Committee agreed Pat should contact VAL to take over the Accounts. Pat said he would inform Debbie Billington of his impending retirement and of the changes being made.
- 2) New Dance Rep – Cherry informed the Committee members that after the AGM Barbara Withers will be relinquishing her position as Dance Rep to be the new Craft Rep. A new Dance Rep is needed. Cherry also confirmed that Betty Draper is the new Bowls Rep.
- 3) Clare requested removal of Matthew Douglas email address from Committee emailing list. Action Barbara P. It was suggested that Carol Pritchard be approached to join the Hall Committee as a Trustee.
- 4) AGM – The Committee agreed the date for the AGM will be the 27th November at 2.15 p.m. after the Local Lite Bites. A Hall News Letter is to be sent out to invite locals to the AGM three weeks before the date.
- 5) Chairman – Clare said she would like to give up the role of Chairman and may go this year? Cherry added that she will stay till she turns 70 in two years time.

8.

Date of next meeting: To be advised
Meeting ended 8.15 p.m.

Noteable Dates:

Lite Bites for Locals

Tuesday 30th October and 27th November at 12.00 a.m.

Ceilidh Night, Saturday, 10th November

AGM – 27th November at 2.15 p.m. after Local Lite Bites

Christmas Hall Decorations to be put up on
Saturday, 8th December. 10.00 a.m.

Ceilidh Night – Saturday 8th December

Carol Service – Wednesday, 12th December