

**Glenmoriston Millennium Hall Management Committee  
Minutes of Meeting held on Monday, 16<sup>th</sup> September, 2013**

Present: Clare Levings (Chairman), Cherry Duncan (Secretary), Rachel Hayes, Carol Pritchard, Jean Plater, Barbara Philip, Christine MacDonald

<b>1.</b>	<b>Apologies:</b> Hugh Watt, Agnes Bell, Phil Mansell, Errol Levings, Betty Draper, Barbara Withers.
<b>2.</b>	<b>Minutes of Previous Meetings:</b> The Minutes of the meeting held on the 10 <sup>th</sup> June, were proposed by Cherry Duncan and seconded by Carol Pritchard. The Minutes of the meeting held on the 21 <sup>st</sup> July were proposed by Rachel Hayes and seconded by Jean Plater.  The Minutes were adopted as a true record and signed by the Chairman.

**3. Actions from Previous two Meetings:**

**1 Collection of Accounts documentation from former Treasurer, Ian Evans - Carol**

Carol now has all documents.

**2 New Hall Chairs – Clare**

Clare said no chairs had so far been sold. She had spoken with Steve Morris of T.F.L., but they did not need any. Clare said she had been thinking of putting them on Ebay or Gumtree, (the buyer would have to collect) and this was agreed. Clare thanked Barbara for the chairs brochures. She had made contact with Anita the sales rep at the chair company and also asked her if she knew of anyone who may want the old chairs? Rachel said she would ask also at Fort Augustus School.

**Halloween Party - Rachel**

**3** Rachel said she had spoken with the Magician who said that he could do a Halloween party at a cost of £130 for 1½ to 2 hours. Clare said she liked the idea of giving children Halloween at no charge and Fort Augustus children could be included.

The magician said he could also do a workshop and following discussion it was suggested that this could be in the Spring and there would be a small charge for taking part. Cherry and Rachel discussed dates available at the Hall and Saturday 2<sup>nd</sup> November was agreed immediately following the Craft Fayre. Rachel is to put together flyers and posters for someone to print.

Following the meeting the date has had to change to Friday 1<sup>st</sup> November and volunteers needed to come at end to help clear up and set up for Craft Fayre the next day.

**Curry Night**

**4** Cherry said it was still on.

**Events – Follow Up**

**5** Clare suggested that if anyone was interested in events happening in the hall the best way forward would be for a small sub group like GLEN be set up again. Following discussion Rachel, Carol and Christine said they would initially get together. It was suggested that it would be a good idea to contact some previous organisations like BLAS and the Mull Theatre to remind them about the Millennium Hall.

**Change of Lock to Cleaners Cupboard**

**6** This has been done.

**Lite Bites**

**7** Clare said it had been a success. Clare referred to the new requirement regarding no cooking at home! Ad hoc coffee mornings do not need to be cleared. However, Lite Bites may not fall into this category. Cherry said she is awaiting inspection from HC.

**Benches**

**8** Carol has mentioned this to Frank.

**Magician – Rachel**

**9** Already dealt with under 3.3 above.

<p><b>4.</b></p>	<p><b>Secretary's Report - Cherry</b>  Lite Bites made £1483.04 this year.  Zumba, Scottish Dancing and Craft Club have started again. Bowls start at the beginning of October. Yoga has been booked for September and October on Thursday mornings. Cherry has received forms to book the Hall for Voting on 22<sup>nd</sup> May and 18<sup>th</sup> September 2014.</p>
<p><b>5.</b></p>	<p><b>Treasurer's Report - Carol</b>  Carol has not printed off reports yet, but all money is accounted for. Carol getting to grips with new accounts package. Ian said disc for software is with Errol. Cherry said it may be in Hall and will check.  Carol still not on Bank Account. Current Account £21,142.79. 30 Day Account £10,622.95, includes interest of £5.27. Petty Cash under £300 (this was the events float – now keeping it as PC)</p>
<p><b>6.</b></p>	<p><b>Caretaker's Report</b>  On Saturday, light flashing. Pump not working. Keeping an eye on it.</p>
<p><b>7.</b></p>	<p><b>A.O.C.B.</b>  <b>1 Date for Hall AGM – Clare</b>  Clare said the AGM tended to be set at the end of November to give the Treasurer time to get accounts done in time and audited. Now that the date for finalising accounts is the end of August, Clare said we can bring forward the date to the back end of October, so that the new Committee can have time to settle in and take on forthcoming events etc. Clare suggested Friday, 25<sup>th</sup> October at 7.30 p.m. with a pre meeting at 7.00 p.m. This date was agreed by all.  <b>2 Burns Supper &amp; Dance – Clare</b>  The date set for this event is 15<sup>th</sup> February, 2014  <b>3 Minute Secretary - Barbara</b>  Barbara Philip to stand down at the AGM</p>
<p><b>8.</b></p>	<p><b>Date of Next Meeting: AGM</b>  Friday, 25<sup>th</sup> October, 2013 <b>pre-meeting 7 p.m. AGM at 7.30 p.m.</b>   <b>The meeting ended at 9.00 p.m.</b></p>