

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 20th January 2020

Present: Clare Levings (Chair), Cherry Duncan, Patrick Ungless, Catherine Thomson, Debbie Cox, Phil Mansell, Lynne West, Agnes Bell, Robert Ungless, Jean Plater, Stella Barter and Carol Pritchard.

1. **Apologies:** Hugh Watt, Graham Wood, Christine Macdonald.

2. **Minutes of Meeting 2nd December 2019**

Proposed by Debbie and seconded by Catherine after clarifying that Graham did not take on responsibility for booking Sheila for the next Hogmanay event. Clare to check that she has been booked.

3. **Matters Arising**

a. **External works –**

- a. Booked HBK for spring to paint. Need to check what scaffolding is required. Following discussion it was agreed that Clare would ask HBK to organise suitable scaffolding for the front of the hall (**Clare to contact Howard**).
- b. Vents at rear of hall – Errol and Graham have dealt with this – seems to be working.

b. **Compliance**

Robert and Graham to liaise about outstanding items on fire risk assessment and see what can be done by us and whether we need a second assessment, and if so by who.

c. **Public Toilets** – no update from Andy Summers since Pat wrote to him in December. Community Council meeting next week. Clare will attend. Clare has noted minutes of meeting on 3 September 2009 which refer to issues with toilets

not coping with amount of use and matter being referred to Highland Council at that stage. **(Clare/Pat)**

- d. **Fire Risk Assessment** – see compliance above **(Robert/Graham)**
- e. **Order of St Johns event** – Phil awaiting the posters and tickets. Clare has applied for the licence. Music booked. Food organised. Craft Club have moved their date to following week.
- f. **Storage** – Robert has purchased racks for the storage room and units for the meeting room. Discussed 2 colour options and agreed on matt grey. Will be installed this week. Pat is helping. Should be under budget. Try and move the dado to under the coat racks. Thanked Robert for his work on this.
- g. **Contact form and keys to the hall** – numbers were checked. Master keys x 2 held by Clare and Cherry. HAK keys – damaged ones were destroyed. Secure cupboard keys held by Graham, Clare, Pat, Cherry and Phil. **Phil to amend list of contacts and keys and circulate it to all on committee.**

4. Secretary's Report December 2019 to 19 January 2020

Local clubs – have started back after New Year

Private lets –Beavers x 3, Music x 3, Yoga x 3, Zumba x 4, Deer Group, Clare Levings

Commercial lets – HC Election, Fostering & Adoption, Community Company

Free Lets – Ceilidh Night, Children's party, Kirk x 2, Film show, Hogmanay Ceilidh, Funeral, Senior Citizens, Children's committee

There was an accident at the start of the children's Christmas party when a small child collided with a larger one and fell hitting his head on the edge of the stage, cutting above his eye. The ambulance was called while Debbie took charge. The ambulance crew managed to glue the cut and the child was OK the next day. Accident form was completed.

The Hogmanay Ceilidh seemed to be enjoyed by those who attended as did those at the Senior Citizens dinner.

Next Quiz Night on Saturday 1st February.

Dunelm Energy have booked the hall for Saturday 8th February for a public consultation for Fasnakyle Wind Farm near Tomich.

5. **Treasurer's Report** – circulated at the meeting and attached.

There is about £300 left from the film kit grant. Agreed to go back to Community Company with suggestions about how it could be used, such as promotional printing, a reduced-price event or return the balance. Should we put Office on the laptop? Not sure it would be used.

6. **Caretakers Report**

Graham had sent a report to Clare. He has responded to the fire alarm. If it goes off again it would be useful to record which sensor is sounding. Need a notice on the door of who to contact in the preferred order in case of a non-visible fire.

Toilet door – queried direction of opening. Has been like that since the building was first erected. Not a fire exit – can be opened from the inside by unclipping the plastic cover or from the outside to check its functionality. The door is getting rotten. If replacing the door can reconsider direction of opening but as not a fire exit and only a few people likely to be in the area at a time the alarm sounds consider it safe at present. Will review once know whether will be public toilets again or not.

Errol helped arrange an inspection of pumps – being progressed. If both pumps fail could arrange for tank to be emptied to give time for it to fill again before being forced to close the facilities altogether.

7. **Trust Deed**

Clare has sent copy of trust deed and constitution to John Grant as asked. No response yet. Carol to look at trust deed. Carry rest forward to next meeting.

(Carol)

8. Hogmanay

Review of evening. Balance of food was a bit too veggie and more meaty options would have been appreciated. Music was very good but do we need the fiddler as well as Sheila? Clare is to confirm with Sheila the booking to play for Hogmanay 2020 and to check would that include the fiddler as well. Some comments made about cost of tickets being off putting, particularly for a large group. Inverness event is free and some locals went there. On whole the meeting thought our event was good value for money. Would it make a difference if we were able to lay on transport for some? What do we want in the future? Would be sorry to lose the event but is it what people want? Should we apply for a grant towards the cost of the band, transport etc?

9. Boiler

Has been fixed.

10. Fundraising

Sub-committee to meet. Pat, Robert, Cherry, Debbie, Lynne and Clare willing to be in group. Will meet on Wednesday 5th February at 2.00 pm. Will talk about a strategy and discuss applying for grants for capital and events. **All** to let them have any ideas.

11. Any Other Business

a) No list of regular events up in the Hall or on the Community Noticeboard. We should do this. **Robert (?) to prepare list**

- b) Thank you card from Connie Macdonald for the use of the hall and the catering for her mother's funeral together with a donation of £100.
- c) Senior Citizens report of activities. 62 attended the festive meal. Thanks for the use of the Hall and for the help by members of the Committee to clear up afterwards. Lunch Club will recommence when the Glenmoriston Arms Hotel reopens and may also have an event at The Clansman. Would like to encourage more seniors to come to the lunches.
- d) Community Council liaison role – think Jeff Dymond will be taking that role.
- e) Glenmoriston Improvement Group – initial meeting will be on Saturday 22nd February at 3.30 pm.
- f) If people have paperwork for discussion in AOB please could it be forwarded in advance of the meeting to increase efficiency at the meeting.
- g) Need to review and revisit the type of Free Lets that are available and the purpose of them. Will discuss at next meeting
- h) The Hall floor may need to be resurfaced as not been done for a while. Discuss at next meeting.

12. Date of the Next Meeting

The next meeting will be on 2nd March at 8.00.