

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 21st January 2019

Present: Agnes Bell, Debbie Cox, Cherry Duncan, Clare Levings, Christine MacDonald, Phil Mansell, Jean Plater, Patrick Ungless, Robert Ungless, Carol Pritchard, Catherine Thomson and Graham Wood.

Also present: Kelvin Hill

1. Appointment of Chair and Minute Secretary

Clare Levings was elected as Chair of the Committee

Carol Pritchard agreed to take on the role of Minute Secretary

2. Apologies: Jon Smith and Hugh Watt.

3. **Quiz night** - this item was taken at an early stage as Kelvin had attended the meeting to speak to it. He set out some ideas for the format and it was agreed that there should be BYOB rather than a bar, written questions and teams, a snakes and ladders format to introduce an element of luck as well as skill. Kelvin to organise with the help of Lyn and Derek. Robert to help with publicity. Date to be agreed. £2.00 per person entry fee, modest prizes and any surplus to be paid to the Hall funds.

4. Minutes of Meeting 26th November 2018

Proposed by Pat and seconded by Debbie

5. Matters Arising

- a. **Fire Systems** - Jon will send his report to Clare but understand that the work has been completed this week and all paperwork is to hand. Bill submitted.
Action: Pat to pay bill
- b. **Hall Signage** - carry forward. **Action: Jon**
- c. **Replacement Cooker** - Pat has looked at some options and associated costs. Some options need work to be done on kitchen units in addition to buying the kit. **Agreed** to buy a 1,000 cm wide unit which includes 2 ovens and gas hob so

do not have to change the units. Will probably need a gas fitter if store does not fit. Want to ensure that safe if taps turned on accidentally. **Action: Clare to look at “local” stores or on-line**

d. **Public Toilets** - Pat attended meeting with Debbie Sutton and Cllr Margaret Davidson in early December. They are taking view that now the septic tank is emptied more often the drains are adequate - were thinking of upgrade before. They have done a survey. They think we may be able to get some funding from Harry Whiteside at Community Company. Asked whether we would be OK with charges being imposed at this site - Pat said probably, provided we did not have to count the money. They do not have budget for turnstiles. They asked if we would be OK with a camper van emptying facility which would not go in our drainage system. They were to draft an agreement for consideration. Agreement did not arrive with Pat until 5:20 this evening! Includes opening 24/7, no mention of replacement drainage system, would pay costs as do now, 5 year term. Our concerns

- Term not long enough to enable us to get funding
- Want 75% of septic tank emptying
- Any cost to us of charging
- Pump failed this month
- If open 24/7 and camper van emptying would car park turn into a camp site
- Don't want 24/7 opening
- Who would manage the project, access funding, oversee the engineering etc.?
- What is in it for us?

Agreed to set up a sub-group to look at draft agreement and go back to the Highland Council. Members are Pat, Clare and Catherine.

e. **Car park bins** - do not want large bins. Could the Village Officers empty our bins more regularly as believe they have a waste carrier licence? **Action - Carol to find out.**

- f. **Branch removal** - the estate has done what they can. Clare has showed Steve the higher-level branches that are of concern and made him aware
- g. **Stage spotlight** - done
- h. **Village festive lights** - Hall involvement is just storage of the lights purchased by Community Council/Company. Linda Bowman may be able to assist Carol in future lighting plans.

6. Chairs

Summarised decision of previous meeting and subsequent correspondence. Had agreed that Pat could proceed to buy chairs. He investigated and obtained sample. Majority in favour in correspondence. Did agree that would get rid of old metal unpadded chairs. Had not decided whether to keep meeting room chairs or not. Ran a further vote and majority **agree** purchase of 50 green chairs by 11:1. Will keep meeting room chairs if we have room for them.

- 7. **Film Nights** - Robert reported that 59 people attended **Christopher Robin** on the **28th December**. Made a surplus from tickets and catering. **Agreed** that would like to show another film, probably Victoria and Albert. Robert will look at a date that does not clash with Screen Machine. No need to adjust screen for wrinkle as most of us did not notice it.

8. Hogmanay

No need to purchase new decorations - plenty of good ones. Did throw some old ones out. Broke even on bar takings but ticket sales down so an overall paper loss of £162, although do have some bar stock. Have booked Sheila Common plus a possible 1 for this year. £300 if just Sheila, £700 if the fiddle player from Aberdeen comes as well. Sheila to organise music for the non-live music parts. Has been some feedback from people that they would prefer a greater variety of music.

9. Secretary's Report - 26/11/18 - 20/1/19

Local clubs all started back this year.

Private lets - yoga x 3, music x 5, Beavers x 5, Deer Group, Ambulance, Energise x 4, Clare Levings (Christmas).

Commercial - NHS

Free - Children's Christmas party, Ceilidh night, Highland Council (Pat), Kirk x 3, Senior Citizens, Lee Cox.

We had a family film show, Christopher Robin on 28th December, which was well attended. Lee Cox had a Board Games time on 29th December. Only 2 people came which was a shame as it was a good 2 hours. The Hogmanay Ceilidh attracted more people than 2017. The band were certainly a change but not to everyone's taste.

10. Treasurer's Report - circulated at the meeting and attached. We used some capital this time. May be a good idea to set aside £30,000 as a building fund reserve.

11. Caretaker's Report - Not available at the meeting but submitted later as follows:

Fire alarm: Andrew finally turned up unannounced and fitted two new sounders, left two panel keys, zone diagram and certificates, and whilst checked by me found they did not work, made contact, he came down and sorted out, and left the key at the shop as requested by me. I may need to go back to him, as whilst they flash like they should, I'm sure they should also make a noise, as I cannot see why just a flashing one in the ladies makes any sense. Will update when I find out.

Hall sign: Still not had a chance to get to Acorn signs, so ongoing. But have taken some photos with my phone to show any others places just what's needed and any access issues are easier to explain if they can see what I mean.

Loft Ladder: This played up after Xmas, thank you to Graham and Errol for sorting it out for me.

12. Any Other Business

- a. Bank paperwork for change of signature passed to Clare. **Agreed** that signatories are to be changed by replacing Phil Mansell with Clare Levings.
- b. Fan louvre at back of building needs to be replaced. May be wasting heat. Need to paint in that area too, and soffits. Will need to schedule work. **Action by Jon (?)**
- c. Graham Wood expressed his intention to resign from the Committee. He is still willing to help Cherry when possible and will continue to attend events. He was thanked for his contributions.
- d. Family Fun Day to be progressed and will go ahead.
- e. Board Games event - Debbie will organise another one for 17th February between 3.00 and 5.00 pm
- f. Thank you from the Senior Citizens group for the free let for the annual festive dinner.
- g. Fundraising - may need volunteers to apply for funding and may need more fundraising events.

13. Date of the Next Meeting

The next meeting will take place on Monday 11th March 2019 at 8 p.m. Clare will circulate dates of future meetings and suggests that the AGM is brought forward.