

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 23rd October 2015

Present: Phil Mansell, Pat Ungless, Betty Draper, Cherry Duncan, Errol Levings Christine MacDonald, Agnes Bell, Debbie Cox .

Apologies from Hugh Watt, Carol Pritchard, Jean Plater, Rachel Hayes, Jon Smith.

1. Minutes of Meeting 7/9/14

Proposed by Betty seconded by Agnes.

2. Actions Outstanding from Previous Meeting

1. **Hand Dryers in Public Toilets** - This item carried forward but no action expected until 2016. Margaret Davidson has been informed.
2. **Accounts and OSCR Return for year to 31/8/13** - At meeting on 6th June Carol reported that final accounts for the two years to August 2013 and 2014 and OSCR returns had not been completed. A duplicated payment transaction that took place in 2014 was discovered and action to obtain a refund from Santander was required before submitting books to VAL. As Carol was not present there was no update on this item. **(ACTION c/fwd Carol)**
3. **Caretaker Handover** - Errol reported that he had explained the various routine items requiring attention to Jon and had handed over keys to him. Errol will continue to support Jon as required and will do the Caretaker's Report for the forthcoming AGM.
4. **Fire Risk Assessment follow up** - Jon Pat and Phil met, as agreed at the last meeting and discussed the action to take on the recommendations made in the previous Fire Risk Assessment. It was agreed that another independent Assessment should be carried out in order to obtain a second professional opinion as to what is reasonably required. Jon arranged for this and the Assessment was carried out on 19th October. The subsequent report has not yet been received but when it is available the next steps will be decided. **(Action Jon, Pat and Phil)**
5. **Store Rooms Clear Up** - This has been completed. Thanks to Craft Club members.
6. **Car Park Usage** - Rachel had agreed to raise the matter of overnight usage of the car park at the next Community Council meeting. As Rachel was not present there was no update to this. "No Overnight Parking" signs have been put up in the car park.
7. **Replacement Locks and Keys for Hall doors.** - Completed.
8. **Alternative Entry Systems** - These are no longer thought to be required.
9. **AGM Notices** - These have been placed.

3. Secretary's Report - Since 7th September 2015: -

Private lets - 3 Gymnastics, 3 Yoga.

Commercial lets -2 SW Skye.

Free Lets Kirk, 2 Ceilidh Nights, Children's Committee, Community Council.

Social Work Skye are now getting the key from the shop for their monthly meetings. Cherry completed a form from Highland Western Isles Valuations Joint Board with information required by the Lands Valuation (Scotland) Act and returned it on 24th September.. A letter was received from the Highland Council advising that as we had not returned information requested that the Hall would be subject to Business Rates. This was handed to Phil who followed it up with the Council and the matter is now resolved; a subsequent bill shows that the rebate has been applied.

4. Treasurer's Report - As Carol was not present, no Treasurer's Report was presented.

5. Caretaker's Report -

Errol reported routine items had been carried out but no further work has been needed since the last meeting.

The Toilets door-closers are noisy and need adjustment to avoid banging, which can be heard in the Hall.

6. Hogmanay

Errol had asked for this item to be discussed at the meeting and raised various organisational matters that need to be decided. These included the band, bar and food.

Phil confirmed that he is expecting to organise music and that the cost would be £300 as in previous years. Errol offered to obtain a license. Cherry said that she would prefer not to organise food this year as she had done this now for several years.

There followed some discussion regarding the nature of the Hogmanay Party and who might be the attendees.

As a result it was decided that Errol would ask Clare if she would be prepared to organise food and that general "soundings" would be taken in the next week or two of local opinion. A further discussion would take place before the AGM on the 4th November and a decision reached as to how to go proceed. This will be the only item for the pre AGM Committee Meeting.

7. AOB

Errol asked if refreshments were to be provided for the AGM and it was agreed that cheese and biscuits should be offered. There is some wine in stock.

Errol further pointed out that there is no publicity for regular club use of the Hall this year and suggested that a Flyer should be prepared and a house to house drop made. This could include a reminder of the AGM date. Phil agreed to produce a Flyer.

Cherry advised that she and Clare had discussed the possibility of some basic Ceilidh Dance instruction for beginners, in order to try to attract more of the locals who had moved into the village to the regular Ceilidh Nights. They are proposing to run 4 classes 1 hour on 4 successive Sundays from 8th November. This should be included in the Flyer.

Cherry said that she intended to purchase a new microwave to replace the broken one.

Agnes has some information available regarding improvements works on the A82 to the south.

8. Date of Next Meeting - To be decided at the AGM.