

Glenmoriston Millennium Hall Management Committee
Minutes of Meeting held on Tuesday, 24th April, 2012

Present:

Barbara Philip, Errol Levings, Christine MacDonald, Agnes Bell, Cherry Duncan, Clare Levings, Pat Ungless, Phil Mansell

1 Apologies

Hugh Watt, Barbara Withers, Frank Holt

2 Minutes of Meeting 13th March, 2012

The Minutes were proposed by Agnes Bell and seconded by Phil Mansell. The Minutes were adopted as a true record and signed by the Chairman.

3 Actions arising from previous meeting

1. ***New Boiler Installation*** - Errol was pleased to announce that the new oil fired boiler had been installed and was running. Cherry interjected that the heating did not come on the day before. Errol explained that the programmer has an all-day and an intermittent setting option and he had missed this when setting the new programmers and he would rectify this. Errol added that the bill from Mathesons has been sent to Scottish and Southern for payment.
2. ***New Treasurer*** – Clare said she missed the deadline to put the advert in the last Morriston Matters, and will put one on the Hall notice board instead.
3. ***Maggies*** – Cherry told the committee that she, Jean and Betty met recently to discuss the forthcoming Maggies event. Cherry said they would be catering for around 600 people. Everything for the event (except the vegetables from Williamsons), had been ordered from Brake Bros. with a 20% discount. Cherry said they required payment in cash and she estimated the amount to be approximately £550. Williamson's on the other hand needed to be paid by cheque. Cherry went on to say that not enough folk had volunteered to help as yet? Clare asked the Committee members present if they would consider signing up at the end of the meeting!
4. ***Scottish Chamber Orchestra*** – Cherry informed the Committee members that she had received 100 tickets and posters for this event and would start selling during the first week of May.

4. **Secretary's Report - Lets since 18th March 2012**

Commercial

British Waterways, Highland Council Conan Bridge, Forestry Commission x 2, NHS Dinwall.

Private

Ambulance, Deer Group, Zumberthon.

Functions

Scottish Dance x 2, Birthday Party

Free

Senior Citizens AGM, Drew Hendry Surgery, Local Lite Bites, Childrens' Easter Party, Kirk x 3.

Cherry read out her report to the Committee members.

- The Visually Impaired Group were very pleased with their lunch stops and included a donation when they paid their bill.
- Cherry will request that from now on sprinkle stars etc are not put on tables at functions as they are not easily swept up afterwards.
- Trees for Life have put in a request to hire tables and chairs for Sunday, 20th May. Cherry gave them a hire charge of £1.00 per table and 0.50p per chair. TFL will let Cherry know their requirements.

5.. **Treasurer's Report**

Pat handed round copies of the Financial Statement for FY 11/12 as at 24th April, 2012.

- All Local clubs have been billed and revenue is up to £774.
- Income received from Commercial Hires - £207.
- Income boosted to £6000 (this time last year £4000).
- Catering low - £150.
- Local Lite Bites - £23. Possibly not very well attended due to the heat-wave?
- Expenses include: Insurance Renewal bill of - £802, Gas thermostat - £300, Consumable acquisitions - £10, and Catering costs since last meeting - £5.00.

Pat suggested to the Committee members that the 30 Day account be closed and the balance transferred to the Scottish Widows 12 month deposit account. This was agreed by the committee. Surplus on income - £682.

After Patrick finished giving his report, Cherry informed the committee that she will be reviewing Club costs later in the year.

A copy of the Financial Statement for FY11/12 as at 24th April is attached to these minutes.

7. **Caretaker's Report – Errol reported on the following,**
- Errol referred to the ongoing discussion about the induction loop Tester and concluded that it works. Phil agreed with him.
 - The Fire protection system and emergency lights were checked last week.
 - Routine Maintenance. The lights in the Meeting Room were flickering due to bad a batch of starters.
 - Errol had found why that Emergency exit door by the stage have been difficult to open since new. This has been rectified.
 - Errol asked the committee members to let him know if they find any of the electrical sockets in the building look like they may have been tampered with! One in the meeting room had been found with a broken plug part sticking out from the live socket.
 - The V sweeper had broken. As it has been repaired twice before he suggested that a new industrial V sweeper be purchased, and the cost would be approx. £115. The Committee sanctioned this.
 - Re Notice Board. Errol said these vary from very cheap to £50 plus. He had not seen anything particularly suitable but suggested a Hessian Board. The Committee sanctioned purchase of this.
 - The Dishwasher liquid is going down and there is no spare. Two bottle will be purchased next time in town. Rinse aid not needed.
8. **Any Other Business**
- 1) **Moscow Chamber Orchestra** – Cherry read to the Committee copies of emails between herself and Vitaly Mironov of the MCO. Vitaly Mironov is promoting a group of young brass and woodwind players called Libertas Quintet who wish to tour Scotland 2012-2013 and 2013-2014. Clare said she remembered when the MCO last came here in 2006, and it involved a lot of hard work! After a lengthy discussion on the logistics and the fact that the Hall does not have an Events Committee anymore, the Hall Committee are unable to take this further. Cherry said she would write and inform Vitaly Mironov of the Hall Committee's decision.
 - 2) **Jazz Concert** - Clare said this event is not going to happen due to costs.
 - 3) **Maggies** – Pat wrote a cheque for cash for Maggies event, and Cherry signed it.
 - 4) **Hall Cleaning** – Clare had a few cleaning issues as follows:-
 - Would it be alright to ask John to shampoo the carpet in the Committee room?
 - Jackie reported the stage skirts are getting very dusty. Cherry said she needed the stage taken down for Maggies.
 - Windows require cleaning.
 - 5) **Torch Bearers** – Clare said the Torch Bearers will be coming through the village on 9th June during the afternoon. Frank is also holding a Mini Olympics in his back garden. A Ceilidh is being held at the Hall in the evening.
 - 6) **Lite Bites** – Clare and Cherry checked the diary and confirmed the start of Lite Bites will be Tuesday, 17th July for four weeks.

Noteable Dates:
Ceilidh – 9th June
Ceilidh – 14th July

8.

Date of next meeting: Tuesday, 5th June, 2012 at 7.30 p.m.

Meeting ended 9.00 p.m.