

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 24th October 2014

Present: Phil Mansell, Pat Ungless, Errol Levings, Betty Draper, Agnes Bell, Cherry Duncan, Carol Pritchard, Debbie Cox.

Apologies from Hugh Watt, Jean Plater, Christine MacDonald and Rachel Hayes.

1. Minutes of Meeting 8th October

Proposed by Errol seconded by Betty, and adopted as a true record of the meeting.

2. Actions Outstanding from Previous Meeting

1. **BT Billing** - Carol advised that she had looked at alternative suppliers of phone and broadband but none appeared cheaper than BT. She will wait for the next bill from BT to arrive to see if previous conversations have resulted in correct billing. There may be a refund due. . **(ACTION Carol)**
2. **Scottish Widows Signatures** - Not progressed. **(ACTION c/fwd Carol)**
3. **Hand Dryers in Public Toilets** - Not progressed. Errol had previously proposed that we should install 5 dryers, 2 per toilet plus disabled, and bill Highland Council to recover the cost. Costs likely to be between £100 and £400 per dryer depending on type plus electrical installation. Costs and options to be confirmed. **(ACTION c/fwd Errol)**
4. **Car Park waste bins near recycling** - To be raised again at Community Council Meeting to take place shortly. **(ACTION Carol)**.
5. **Accounts for year to 31/8/13** - Carol advised that she had spoken to VAL but that no paperwork has yet been sent for accounts preparation. She intends to do this in the next week. VAL is unlikely to be able to start work for 2 weeks after receipt. **(ACTION c/fwd Carol)**
6. **Highland Council Billing for Utilities** - Highland Council has not been billed for its share of utilities in respect of Public Toilets since July 2013. Requires action. **(ACTION Carol)**
7. **Fire Risk Assessment** - Following review of Fire Risk Assessment and recommendations by MacGregors for installation of smoke detectors and alarm systems, Errol is in the process of obtaining quotes for the work required. Two contractors have visited. **(Action Errol)**

3. Hall Hire Rates

Carried forward to the agenda of the next meeting. **(ACTION Pat)**

4. Hogmanay

Unanimous agreement that Hogmanay Ceilidh and Dance should take place as in previous years. Errol offered to obtain license and organise bar and Cherry to organise food. Cherry will sound out possibility of a Piper but it was agreed that this would be subject to cost.

A fee of £300 was agreed for the band. To be more fully covered as necessary at next meeting.

5. AOB

Cherry said that she has two complimentary tickets for the Highland Swing Band for 15th November at Raigmore Recreation Hall.

Carol has received notification of the Hall's rateable value. The Hall is currently exempt from Business Rates.

6. Date of Next Meeting Friday 28th November at 7:30pm