

**Minutes of Glenmoriston Millennium Hall Committee Meeting**  
**Friday 28<sup>th</sup> November 2008**

**Present :** Pat Ungless, Cherry Duncan, Agnes Bell, Clare Levings, Alan Draper, Heather Smart, Trish Archibald, Kirsteen Mackenzie

**1. Apologies :** Barbara Withers, Carol Hunter, Errol Levings

**2. Adoption of Minutes of Previous Meeting held on 29<sup>th</sup> October 2008**

Amendment to minutes : Recycling bins action should have been Norman, not Errol. Alan proposed, Agnes seconded, Pat Ungless signed file copy of Minutes.

**3. Actions from Previous Meetings**

- (a) Public Toilets – committee now have store key, other issues outstanding
- (b) Fire Damper – work almost complete
- (c) Inspections – electrical appliance testing completed
- (d) Landscaping – to be completed once weather improves
- (e) New Kitchen stock – Clare, Val, & Cherry met – suggestions below
  - Plumbed in water heater
  - Air pots/pump dispensers for hot water/coffee
  - Commercial dishwasher
  - Freezer possibly
  - Smaller items (grater, display trays, oven cloths, washing up bowls, non-serrated sharp knives) – agreed that these items could be purchased (up to approx. £100)
  - Oven needs a proper clean – tie in with annual hall cleaning day
  - Boxes, lids, trays should be locked away to prevent removal
- (f) Great Glen Way information onto back of Community Council noticeboard

**Errol**  
**Errol**  
**Trish**  
**Clare**

**Errol**

**4. AOB**

- (a) Cherry explained that John Reid had conducted a Health & Safety check for the Public Entertainment Licence, he was very impressed with the Risk Assessment, Licence has been issued.
- (b) Cherry and Pat gave details of some possible events :
  - Andy Hastings has been in touch re a quote for Maggies for 800 people - £3.25 per head quoted.
  - Roy Gullane, Tannahill Weavers has given dates (29<sup>th</sup> May to 6<sup>th</sup> June)
  - Simply Burns – a 2 hour show
  - Gary Innes, Box Club has given dates in March (15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 24<sup>th</sup>) – as GLEN has disbanded agreed not to commit to anything until committee take a decision about events.
  - Flautist – quite happy for Carol to organize event.
  - Mike Adams Music session, 27<sup>th</sup> December – hopes to have about 50 musicians, charging £2 entry to cover costs, raise money for trip – requested Committee’s approval for BYOB – agreed.

**Cherry/Pat**

**5. Date of Next Meeting**

Thursday 22<sup>nd</sup> January 2009, 7.30p.m.