

**GLENMORISTON MILLENNIUM HALL MANAGEMENT COMMITTEE
MINUTES OF MEETING
HELD ON WEDNESDAY, 28th OCTOBER 2009**

Present: Agnes Bell, Alan Draper, Cherry Duncan, Clare Levings, Christine MacDonald, Pat Ungless.

1. Apologies

Jo Adams, Trish Archibald, David Gillies, Carol Hunter, Errol Levings, Kirsteen MacKenzie, Heather Smart, Hugh Watt, Barbara Withers.

2. Minutes of Last Meeting Held on Thursday, 3rd September 2009

Minutes approved:

Proposed by Alan.
Seconded by Pat.

3. Actions Arising from Previous Meeting

- a) *New Screens* – Pat and Errol discussed requirements and availability of screens. Pat bought 6 screens at a cost of £2700. The screens are robust but require some care on handling. They are stored in West Storeroom which may need rearranging to facilitate handling. Clare to see Jean about possible removal of basketball stands.
- b) *Crockery* - Thanks to Agnes and Barbara for compiling inventory – Clare issued copies to committee. After discussion, it was decided to maintain the status quo meantime. If space becomes an issue, position will be reviewed.
It was agreed that the stock of glasses was sufficient at present. The ice-cream tubs that are used for storing and freezing soup for Hall events need replacing. Cherry showed the committee a microwaveable tub costing £1.37 and it was agreed that she should purchase 6 for Hall use.
- c) *Kitchen Taps*- Errol has bought and fitted new lever taps to kitchen handwash sink.
- d) *Landscaping*- A Technical Team and Pupils from Kilchuimen Academy are to repair the wall where broken.
- e) *Child Protection*- Margaret Allen's name has been removed. Notes are to be sent to groups but Cherry has spoken already to Heather.

4. Secretary's Report

- Commercial Lets* – Forestry Commission x 1, Highland Council x 5, N.F.U. x1, N.H.S.x2.
- Local Lets* - Ceilidh Dancing x 2, Ballroom Dancing x 2, Heritage Talks x 2.
- Free Lets* - Helen Carmichael (Surgery), Kayaks, Kirk x 2, Heritage Committee, Hall Committee, Community Council, Hallowe'en Party.
- Private* - Windfarm Opening, Home Coming, F.A.G.B.I.
- Functions* - Wedding Reception. All clubs/

All clubs have now started.

The Windfarm event in September went very well and it was lovely to see the children being presented with their certificates and book tokens for naming turbines by Danny Alexander. Roisin Adams from Invermoriston was there.

Unfortunately no one came to see Helen Carmichael at her surgery.

The Kayak event as always was very popular and the food was much appreciated.

The Home Coming Event, Voices from the Forest, was very interesting. I was disappointed that there were only 12 there, 7 of whom don't normally come to Hall Events! So there may be some hope there!

5. Treasurer's Report

Pat has completed Financial Year Accounts to August 2009 and these will be sent to Debbie for inspection.

See Financial Statement.

Falck Renewables donated £250 in addition to fees.

Regular Users have been billed to end of September 2009.

Clare has given Pat £130 for Craft Fayre tables.

Miscellaneous £1 was for letter with no stamp.

PAN subscriptions have been paid.

Repairs were for Fire Alarm and Emergency Light inspection.

5. Caretaker's Report

Fire Alarms and Emergency Lights have been inspected.

Errol has changed 2 light tubes and fitted new taps to kitchen handwash sink.

Oil will be ordered soon.

6. A.O.C.B.

a) Tubs at area outside Hall need to be tidied. It was agreed that Agnes and Barbara would do this and should plant Spring bulbs of their choice.

b) Clare informed us that Trees For Life had rented 4 tables and 12 chairs for three weeks. Using prices quoted by Highland Marquees as a guide, Clare billed T.F.L. for £120 which has not yet been paid.

c) Cherry intimated that a request for the loan of Soup Kettles on Saturday 12th December by Fort Augustus Senior Citizens had been made and it was agreed to do this.

Cherry has received a letter from Highland Council. There will be a General Election on or before 3rd June 2010.

Hall decorations will be put up on Sunday 13th December and help is required.

Glenmoriston Senior Citizens' Dinner/Dance will be held on Saturday 9th January 2010.

d) Pat reminded Committee that Notices and Agenda would be required for the A.G.M., particularly as there has to be an alteration to the constitution re Accounts (change "Audit" to "Inspect"). Cherry will put notice in Moriston Matters.

e) The Hogmanay Party was discussed. The Hall Committee are involved and must know what arrangements are (eg. Licence to sell alcohol, Public Liability Insurance). If Willie and Trish hire Hall, it will be commercial / hire

hire rate of £120. Proper Licence and Public Liability Insurance must be obtained by them and seen by Committee. They must adhere to Conditions of Hire and clear up afterwards.

Cherry to go with Booking Form – ask first what they intend to do.

Date of Next Meeting

Wednesday 25th November 2009 at 7pm. A.G.M. at 7.30 pm.

Meeting Closed at 9pm.