

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 28th May 2018

Present: Debbie Cox, Cherry Duncan, Clare Levings, Christine MacDonald, Phil Mansell, Jean Plater, Carol Pritchard, Jon Smith, Catherine Thomson, Patrick Ungless, Robert Ungless and Graham Wood.

1) **Apologies:** Agnes Bell and Hugh Watt.

2) **Minutes of Meeting 16th April 2018**

Proposed by Graham and seconded by Catherine.

3) **Matters Arising**

a) **Fire Risk Assessment** – No progress to date. Jon to continue trying to contact Andy, by letter if necessary. **Action: Jon.**

b) **Hall Signage** - Jon handed over the fixings to Graham who will now be able to install the letter.

c) **Spring Clean** – Clare reported that on the 26th April together with Agnes, Catherine and Jean the kitchen was tackled and apart from a couple of drawers completed. Some re-arrangement of cupboard contents also took place to make better use of the space. 40 white cups and saucers have been kept the remainder left in box in store room to be decided as to what is to happen to them.

Debbie checked the oven and the thermostat for both ovens was found to be way out as suspected. Phil and Graham agreed to look into whether it could be changed.

Other areas for spring cleaning yet to take place.

d) **Community Action Steering Event.** A Community function was held on Saturday 26th May in Fort Augustus where results of the draft report of the survey were on offer. Attendees had the opportunity with approx. 10 red stickers to vote on their choice of projects that they would like to see put in place or further discussed.

e) **Fund Raising**

i) **Duck Race** – Cherry reported that she had found the numbered duck race sheets. Following discussion no one was willing to organise this so not happening this year.

ii) **Fun Day** – Carol, Clare and Cherry to get together to discuss.

iii) **Bring and Buy** – Patrick suggested as the bric a brac at Lite Bites was always quite successful. Patrick and Catherine to get together. The last weekend of July was suggested as a possible date.

f) **Kitchen Purchases.** Clare reported that she bought 2 dozen bowls, food thermometer & wipes plus four packets of cutlery. The hall can now cater for a hundred people.

g) **Public Toilets** - Following on from Patricks letter to the Council saying that the lease agreement between the Council and the Hall will not be renewed unless something is done about the toilets Ricky McNab has been in touch to say that he has organised for the septic tank to be emptied in June, July, August

and September – Patrick to check if the hall is liable for shared charges for this. Patrick is to meet with Debbie Sutton on July 4th to discuss contractual aspects.

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4) **Traditional Music Nights**

Patrick put forward the suggestion of organising a couple of music nights with the Feiss. Following discussion all agreed it would be a good idea.

5) **Secretary's Report – since 15th April 2018.**

Local Clubs

Private – Energise x 6, Yoga x 6, Music Group x 6 and Ambulance

Commercial – Care and Learning x 2, Scottish Water and Forestry

Free – Kirk, Ceilidh night and Senior Citizen A.G.M.

Cherry reported that Craft Club, Yoga, Energise and Music Group are continuing during the summer with a couple of weeks off. Beavers finish at the end of June.

The Car Park bins are overflowing every Monday. They were emptied this afternoon but this doesn't happen every green bin day. If anyone is passing on a Monday could they bring the hall bins up please.

Carol said she would speak to Margaret Davidson at the Community Council meeting regarding the possibility of more collections.

Carol to approach Community Company to see if they could be emptied on a weekly basis by the area helpers assigned to Invermoriston.

6) **Treasurer's Report** – circulated at the meeting. Following discussion it was decided that the contract with BT would be cancelled as it had become too expensive for what the hall needs and a new one taken out with ZEN whose tariff at £39.90 per month is more reasonable.

7) **Caretaker's Report**

Rentokil did an inspection on Tuesday 17th April and their report is attached in file. For the time being Jon reported that he has set 4 traps in the loft and to date has been catching 2/3 mice a week. He will continue with the traps.

Jon had a phone call from Erick's with regards to the annual pump service. He will arrange once the tank has been emptied.

8) **A.O.C.B.**

i) Debbie reported that the fire door by the stage is very difficult to close. Jon to look at. **Action JON**

ii) Debbie asked whether the hall would consider buying 6 small folding tables to replace the stacking ones. It was agreed that she should look into the cost and availability of such tables. **Action DEBBIE**

iii) Graham asked whether the hall commercial fee should be increased as it was deemed too cheap by the SSE. It was confirmed that the charges have increased recently. Both Clare and Cherry said that the SSE commented that they hope to use/support the hall more when the proposed work in the area gets going and that they would have paid more. No increase was agreed.

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iii) Cherry mentioned that the boiler is due a service. It was agreed that she should organise with Mathesons to come out and do this. **Action CHERRY**

iv) It was mentioned that there was no hot water in the toilets. **Action Clare to speak to Pam.**

10) **Date of the Next Meeting**

The next meeting will take place on Monday 9th July at 8 p.m.

The meeting ended at 9.27 p.m..