

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 2nd December 2019

Present: Clare Levings (Chair), Cherry Duncan, Patrick Ungless, Catherine Thomson, Debbie Cox, Phil Mansell, Lynne West, Agnes Bell, Robert Ungless, Jean Plater and Carol Pritchard.

Also present: Graham Wood, Mike MacDonald and 2 community members

1. **Apologies:** Hugh Watt, Jon Smith, Stella Barter.

2. **Minutes of Meeting 14th October 2019**

Proposed by Cherry and seconded by Phil

3. **Matters Arising**

a. **External works -**

a. Had 2 quotes for painting, One more detailed and the lower quote, Does not include front gable as that would require scaffolding. Decided to accept the quote from HBK Décor and book the work for spring. **(Clare)**.

b. Add job to list - dealing with draught around toilet external door due to gaps.

c. Gutters and valleys have been cleaned.

d. Vents at rear of hall - seems fans not broken but grills sticking. Errol willing to try and adjust grills. Go ahead and try that.

b. **Assistance with caretaker role -** Graham willing to be new caretaker for a period of 6 months provided toilets not reopened to public before being repaired/upgraded in that period (due to the amount of work and responsibility that would entail)

c. **Compliance**

Nothing further to report today - carry forward.

d. **Public Toilets -** no update from Andy Summers of Margaret Davidson on the feasibility study. Pat read out extract from the minutes of the last CC

meeting, which did not fit with Carol's recollection of the meeting. Lynne had written to Margaret Davidson (MD) as there seems to be a new Scottish Rural Initiative Fund available and a meeting for Councils. MD confirmed to Lynne that aware and sending a tourism officer to it, not a public toilet officer. The next CC meeting is probably on last Wednesday of January but not seen any notices yet. Pat and Clare may attend. Carol no longer on CC.

Boiler fixed and working. Jon will show Graham how it works. No update on the thermostat. Clare will remind Jon. **(Clare/Jon)**

e. **Fire Risk Assessment** - no update **(Jon)**

4. Order of St Johns

Mike MacDonald explained they are a charitable organisation and one of their aims is to raise funds to deliver defibrillators in the area and provide training on their use and on first aid. The organisation had great support for the last event at the hall and appreciated the work put into it. Would like another joint event, preferably on 15th February. Happy to do some of the work, e.g. raffle, and split funds raised equally with the hall. Agreed that a smaller group, including Phil, would meet to progress matters.

5. Secretary's Report 13th October to 1st December 2019

Local clubs - are mainly finishing until January

Private lets -Beavers x 2, Music x 6, Yoga x 6, Zumba x 6

Commercial lets - Trees for Life, Ambulance

Craft Club Winter Fayre held in November. Raffle raised £299, which along with June's raffle will be donated to Highland Hospice.

20th Anniversary party very successful. Some folk who didn't like "disco" even stayed to the end.

Film Night not as well attended as it clashed with Invergarry's St Andrews Night.

Quiz Night not as well attended as last one.

Will be a family film on 28th December - How to train your dragon. Hogmanay event on 31st December.

6. Caretakers Report

None in absence of Jon.

7. Treasurer's Report - circulated at the meeting and attached.

Received the film equipment grant - reserved funds. Excluding that we are £2,000 down since September, but have paid for the heating oil. The Council have not replied about payment of the bill to Erik's so not sure whether will get anything back from them.

Fundraising is very important. 20th anniversary party made about £500. Aim not to use reserves for day to day expenditure, but have to at the moment. Have purchased kit for film nights and used most of the fund - projectors, audio equipment, lap top, speakers. Still need cables. Kit can be used by other groups, e.g speakers. Still have the films that we have already seen and these can be used or raffled.

8. Trust Deed

John Grant has spoken to Christine MacDonald. He is not sure what documentation he has got. Asked for a copy of our constitution. Does he mean Trust Deed? Clare will contact him. Carry rest forward to next meeting.

(Clare)

9. Storage

Robert reported on following ideas

- a) Make secure cupboard space more usable by making cabinets - cost approx. £350
- b) Put racking/shelving options in store room - light duty commercial. Robust and adjustable - approx. £300 - 400. Agreed to proceed with this. **Robert to purchase and fit. Will need help.**

- c) Fit lockable cupboards in the meeting room under the hatch. Could store alcohol in these. Black and grey. Agreed to proceed with this. **Robert to action.**
- d) Glasses - reduce the number we have as licence often requires use of plastic. Will do this as part of the spring clean.

10. Boiler

Has been fixed but may not last long. HHM were efficient in repair.

11. Hogmanay

Sheila Common and a fiddler will provide the music - £700

Licence applied for.

Entry fee - discussed options. Decided to increase from £12 last year to £15 for 18 and over, under 12's free and £5 for 12 - 17 year old.

Publicity - Robert will prepare posters and tickets.

Food - Carol will organise the food. Graham will help with Tesco order.

Catherine, Cherry, Debbie and Jean to help with food.

Cherry to sell tickets.

Jean to organise raffle.

Set up on 30th December at 11,00

Should we book Sheila for next year too? Agreed that we would. **Graham to book Sheila. Cherry and Clare to talk to her about music and dancing.**

12. Neil Sutcliffe event - too late to decide now.

13. **Contact Form** - Phil to amend form he prepared last time with up to date contact details. **All who have a key** to let Phil know the number on the key.

14. **Fundraising** - will reconvene a committee to meet in January. Pat, Robert, Cherry and Clare willing to be in group. **All** to let them have any ideas.

15. Any Other Business

- a) Name of an electrician who could check/repair outside socket to enable Christmas lights to be put on additional tree. **Carol** to ask Jon if he has a suitable contact.
- b) Are there any lights that can be borrowed for the Children's Christmas party. Phil's lights in the loft. Will be able to use them.
- c) Christmas tree will arrive on 14th December, care of Graham. **All** to help decorate at 10.00 on 14th December.

16. Date of the Next Meeting

The next meeting will be on 20th January at 7.30 as a trial new time for meeting.