

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 2nd March 2020

Present: Clare Levings (Chair), Cherry Duncan, Patrick Ungless, Debbie Cox, Phil Mansell, Agnes Bell, Robert Ungless, Stella Barter, Graham Wood, Christine Macdonald and Carol Pritchard.

1. **Apologies:** Hugh Watt, Catherine Thomson, Lynne West, Jean Plater. Not heard from Jeff Dymond in response to the invitation to this meeting but he is our Community Council rep.

2. Minutes of Meeting 2^{0th} January 2020

Proposed by Stella and seconded by Agnes

3. Matters Arising

- a. **External works** – in hand and can come off the agenda

- b. **Compliance** - See 3d below

c. Public Toilets

- a. Clare and Pat attended a meeting at THC this afternoon. It was a useful meeting and matters are moving forward a bit. Study recommends new septic tank and drainage at budget cost of £58k including design. THC looking at funding sources including Rural Tourism Fund. Stuart Findlay looking at possibility of temporary portaloos. Will be another meeting soon. Acknowledgement that toilets belong to Hall.
- b. Graham reported that state of pump chamber not satisfactory. Have one faulty pump. If the other one fails too will not be able to operate the toilets for long, although emptying the chamber would keep them functioning for a short period. Should we replace the faulty pump now - £1,200 plus VAT, or wait until the other one fails too? Cost of emptying about £500. Could also replace whole chamber, but SEPA may have to be involved then and would be additional fitting costs too. After discussion **agreed** by majority to replace the faulty pump now. **Graham to contact Brig Environmental to arrange.**

- d. **Fire Risk Assessment** – Robert and Graham have compared previous assessment to latest one and prepared notes. We do need to rectify the error that leads to us not being confident about which sensor area the alarm relates to if it sounds. **Graham to contact MacGregors for a quote.** Also need to arrange training for Committee members and one other for each regular group and have fire marshalls. **C/fwd.**
- e. **Storage** – Robert has fitted locked cupboards in meeting room and shelving in storage room. Thanked him for the work done. There is room for the Seniors to have a box on the shelving. Phil will remove the old mike stands. The Fort Augustus Heritage group

can have the old projector screen. Robert will make a bible shelf out of the old worktop. The spare carved dado will be made into an optics holder for the wall in the "bar area".

- f. **Contact form** – has been updated and circulated. Need to amend reference to Cherry's key as being MAK2 and add to list who has keys to the secure cupboard. **Phil**
- g. **Hogmanay** - We have booked Sheila and the fiddler for Hogmanay 2020.

4. **Secretary's Report - 19 January to 1st March 2020**

Local clubs – ongoing

Private lets – Beavers x 5, Music x 5, Yoga x 6, Zumba x 6

Commercial lets – Fostering & Adoption, Community Company, Dunelm Energy, NFU

Free Lets – Kirk x 2, Quiz Night, Film show, Valentines Dance, inaugural meeting of Glenmoriston Improvement Group, Community Council

The Valentines Dance seemed to be a success. There have been 3 Sunday afternoons of Ceilidh dancing under the auspices of Country Dancing. At the moment they are meeting fortnightly.

Commercial bookings are up again. Fostering & Adoption Group have booked until December. Community Company have booked once a month until June. NFU have booked for May.

Film Night was not that well attended but the film was very good. Next one 20th March – Peanut Butter Falcon.

Next Quiz Night on Saturday 21st March.

Forestry have booked for a function on 28th March and may want catering provided too.

Booking for Saturday 9th May for the end of a sponsored walk for Parkinsons. They are bringing in a caterer for a hot meal and asked if we would provide cake. Agreed they should ask caterer for cake too.

5. **Treasurer's Report** – circulated at the meeting and attached.

It was queried whether it was worth running a bar as there was very low use of it at the Valentines Dance and we have stock left. Sometimes it is worthwhile but perhaps should limit the number of choices we offer. Need to keep an eye on sell by dates on the stock.

Karen from CC met with Pat and Robert about the funds still left from the grant. They suggested using fund for publicity/ free entry to film/ a glittering reception. Waiting to hear back from her. FALK Renewables interested. June might be a suitable time if can go ahead.

6. **Caretakers Report**

Graham submitted a written report and highlighted some issues.

- a. Boiler in toilet area was serviced by “Alternative Heat” on 19th February on behalf of Highland Council. They were surprised to note that the toilets were shut to the public. Two days later it ceased to function – loss of pressure possibly due to an air lock – easily corrected.
- b. Kept a record of electricity consumption for a 2 week period. The first week included 2 functions – 250 units used in the hall and 67 in the toilets. The second week used 167 units in the hall and 62 in the toilets. Suggest that we do not put all the lights on when setting up, or the heating if setting up the day before. Discussed whether it would be beneficial to swop the main hall lights to LEDs. Capital cost and scaffolding would be required. Expensive outlay and would probably take 8+ years to start getting pay back so will not do this at this stage.
- c. On Sunday 23rd February discovered that the breakable cover on the door in the toilets that leads to the outside was broken and the lock undone so the door was not secure. Will replace the broken cover. Hall users should secure the door between the hall and the toilets at the end of each let and check the outer door too.

7. Fundraising

Written proposals of the fundraising committee were circulated and agreed. The price increases for local hire will be increased from the April quarter. Commercial lets had been increased more recently. Will review again in 12 months. The cost of the running the main hall is quite high and the charges do not reflect the difference in running costs.

8. Free Lets

68 per year which are all useful and legitimate except that the Senior Citizens are now able to access community benefit funding which was not the case some years ago.

Agreed: the Senior Citizens will pay for hall hire for functions in future.

9. Hall Cleaning

Clare has been doing the cleaning on and off since Jon and Jackie left, and not claimed payment. Takes approximately 2 – 3 hours per week. If anyone knows anyone who would like to undertake the work (on a self employed basis) please let Clare know.

10. Hall Floor

Parts of it need to be sanded and resealed – 2 small areas. Would be expensive to treat the whole floor. **Robert** to look at what needs to be done.

Mark Bowman has offered to buff the floor occasionally. Jon used to do it. Offer accepted with thanks.

11. Canoe event

The canoeists will be holding Paddlefest on the Moriston on Saturday 12th September and using the field as before. They do wish to donate £50 for the use of the hall last year and would like to use it again this year. As a charity they cannot pay in advance for booking but could make a donation as in previous years. We did raise some funds from catering last year. **Agreed** to accept the £50 donation for last year and this and provide catering again for this year. Carol to consult with the shop and café again.

12. Trust Deed

Letter that Clare sent to Mr Grant has been returned by Royal Mail – incorrect address. Earlier papers have been found indicating that the feu of the land that the hall stands on was transferred to the trustees of the hall in 1947. The Highland Council have also searched ownership of the land recently and confirm no issues of ownership. Take off agenda.

13. Any Other Business

- a) Query about Hugh Watt's role as he is not able to attend meetings. The Trust Deed specifies that the Minister of the glen should be a trustee. Trustees can be changed if necessary. He may want to stand down when he retires. Will put on agenda for future discussion.
- b) The hall computer can be collected by Lynne West for use. **Phil** to put it on shelf in store room for her to collect.
- c) Please could leaflets be printed for distribution a bit earlier next time so they can be delivered.
- d) **Stella** will ask Cobbs if they have our ladles as they are missing since the Senior Citizens event.

14. Date of the Next Meeting

The next meeting will be on 25th May at 8.00.