

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 5th March 2018

Present: Agnes Bell, Cherry Duncan, Clare Levings, Phil Mansell, Jean Plater, Carol Pritchard, Catherine Thomson, Patrick Ungless, Robert Ungless, Graham Wood.

1) **Apologies:** Debbie Cox, Christine MacDonald, Jon Smith and Hugh Watt.

2) **Minutes of Meeting 24th January 2018**

Proposed by Cherry and seconded by Robert.

3) **Matters Arising**

a) **Fire Risk Assessment** – Graham reported on Jon’s behalf that the fire alarm upgrade has begun but due to a health problem within his family Andy has not been able to complete the job and Jon is waiting to hear when he can come back to do so. Most of the sensors are in, the public toilets were closed for this work to be done. The existing system is still functioning.

It was noticed that there has been rodent activity in the loft area and Jon was asked to get a quote from Rentokil for a contract for a regular check but in the meantime to set a couple of traps in the loft to gauge whether the activity is on-going. **Action: JON**

b) **Order of St John Burns Supper** – Tickets available.

c) **Hogmanay** – no success to date in finding another band but Cherry, Graham and Robert are still following up some leads. **Action: Cherry, Graham and Robert**

d) **Hall Signage** – nothing to report **Action: Graham**

e) **Spring Clean** – on agenda for next meeting

f) **Community Action Steering Meeting** – Clare and Graham attended the initial meeting on 29th January 2018 in Fort Augustus. Graham went on to explain that the Community is being asked to answer questions in a survey on what local people think about their community and their views on how it could be improved as a place to live in, work in or visit. It’s for all ages in Fort Augustus and Glenmoriston.

Between them Clare and Graham found sufficient volunteers to distribute forms from Primrose Bay, Port Clair, Invermoriston and up to and including Torgoyle. Dalchreichart was left to the representative who was also at the meeting.

The forms have now been received and the volunteers are being asked to have them distributed and returned in time for the next Community meeting on the 28th March in Fort Augustus.

g) **Drainage** – nothing to report and off agenda for time being.

4) **Hall Newsletter & Notices** – several to consider:

i) What's on poster – Clare had circulated a suggested poster and Carol agreed to re-work and amend content. The poster is for notice boards and could be given to people recently moved into the area.

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ii) Notice of Committee Meetings -Clare had circulated a suggested notice which with amendments were agreed. To be put up in notice boards.

iii) Newsletter – There was no appetite for a newsletter as such but to use social media. Patrick agreed to look into whether Facebook would be a possibility for the hall.

5) **Update Committee Details** – Phil agreed to update the notice of the committee members details for the Committee members use only as before.

6) **Secretary's Report – since 22nd January 2018.**

Local Clubs

Private – Energise (was Zumba) x 6. Ambulance x 2

Free – Kirk x 2 and Ceilidh night x 1

Some of the clubs were not able to meet recently because of adverse weather conditions and electrical work being done in the hall.

Yoga is now a club since Errol Levings has taken it on.

There were no commercial lets in the last 6 weeks but there are a few for this month and beyond.

7) **Treasurer's Report** – previously circulated. Nothing further to report and financially sound.

8) **Caretaker's Report** – Graham reported on Jon's behalf that MacGregor's serviced the fire extinguishers on 1st March and invoice passed to Patrick.

Jon also asked that anyone using the hall double checks that the doors are locked particularly the front door which he found ajar one day.

9) **A.O.C.B.**

i) Patrick reported that he had received a letter from Rt. Hon. John Bercow MP, Speaker of the House of Commons and Rt. Hon. The Lord Fowler, Lord Speaker, Speaker of the House of Lords saying that key anniversaries in the journey towards equal voting rights for women and men were being marked by holding parties and picnics (EqualiTeas) throughout the country from 18 June – 2 July 2018. The Committee agreed this was not for us.

ii) Graham suggested that the Committee should perhaps think of alternative fund raising this year as Lite Bites will not be taking place. Agreed to put on Agenda for next meeting.

10) **Date of the Next Meeting**

The next meeting will take place on Monday 16^h April at 8 p.m.

The meeting ended at 9.14 p.m..