

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 5th May 2014

Present: Phil Mansell, Pat Ungless, Errol Levings, Carol Pritchard, Betty Draper. Christine MacDonald. Cherry Duncan, Jean Plater, Debbie Cox.

Apologies from Hugh Watt, Agnes Bell, Rachel Hayes.

1. Minutes of Meeting 21st March 2014

Proposed by Jean seconded by Debbie, and adopted as a true record of the meeting.

2. Actions Outstanding from Previous Meeting

1. **BT Billing** -There are still problems with BT dual billing for phone and internet services. Errol has not been able to progress this and Carol agreed to talk again to BT. **(ACTION Carol)**
2. **Scottish Widows Signatures** - not actioned C/Fwd **(ACTION Carol)**
3. **Hand Dryers in Public Toilets** - No response from TEC Services. C/fwd **(ACTION Errol)**
4. **Car Park waste bins near recycling** -This has been raised at Community Council again and Margaret Davidson took up the matter. The Committee is of the view that 2 standard bins near the recycling point would be preferable in order to avoid tourists depositing genial rubbish in the other containers.
5. **Scottish Hydro Direct Debit amount.** No action required.
6. **Accounts for year to 31/8/13-** Carol reported that the books are not yet in a state for accounts preparation but as this must be complete by 31st May she will attend to the matter in the next few days and speak to David Govan at VAL. C/fwd **(ACTION Carol)**
7. **Highland Council Billing for Utilities** - HC has not been invoiced for its share of the utilities since July 2013. C/fwd **(ACTION Carol)**
8. **Septic Tank** - Errol has checked the septic tank which does not require emptying at present but will continue to monitor as part of his routine.
9. **Fence around Septic Tank area** - Errol has found someone to supply and erect fencing and will arrange it when convenient. **(Action Errol)**
10. **Meeting Room Carpet Tiles** - Errol brought samples of carpet tiles. It was agreed to go ahead and order new tiles and fitting. After discussion a brown colour tile was decided on as this was considered the best wearing. Cost will be in the order of £560 plus fitting costs. Errol to go ahead and order **(Action Errol)**
11. **Seat Cushions** - Errol has spoken to Andy Kearns who will take the cushions for use at Inverinate Village Hall. To be collected in due course **(Action Errol)**
12. **Stage Skirts** - Clare has washed the Stage Skirts. Phil asked Errol to convey thanks.
13. **Billboard Posts** -C/fwd **(Action Errol/Pat)**
14. **Hot Water in Toilets** - There is still a problem with the Toilet boiler. TEC Services has been advised but no action has taken place to repair. The fault has been present now for 6 weeks. Errol will arrange for Mathesons to inspect. Depending on outcome ,we may have boiler repaired and bill HC **(Action Errol)**
15. **Car Park Lighting** - This has been resolved.

16. Decorating -Errol has spoken to Bob Withers and some repair/touch up work is to be carried out. Some work is required in the Toilets and a separate bill obtained so that a proportion of the cost can be charged to Highland Council. **(Action Errol)**

3. Secretary's Report

Since 24th March:-

Local lets - 2 Music Group

Private lets - 5 Zumba, 4 Yoga, Drew Hendry, Scottish Ambulance, Social Work Skye.

Commercial lets - Canals.

Functions - Scottish Dance Rally, Maggies

Free Lets Ceilidh Night, Senior Citizens AGM, Bowls AGM Kirk.

April Ceilidh Night was well attended with 30 visitors arriving after a slow start.

Maggies went well with catering for at least 530 people. Last walkers arrived by 5:30pm so hall was cleared by 6:30pm. Thank you letters have been sent to 32 helpers.

Etape Loch Ness did not need the hall during the cycle race on 5th May.

Pilates classes will start on Wednesday 21st May.

Election Thursday 22nd May.

Trees for Life are hiring tables and chairs on 25th May.

Kayakers have hired hall for event on 25th May.

There has been an enquiry about starting a Mother and Toddler Group, but other bookings prevent the dates required for regular sessions.

The enquirer had noticed that the tariff on the Hall web site mentions a discount of 25% to commercial hirers that commit to a regular hire. Some discussion arose from this as the Committee were unaware that this was part of the tariff. It was decided that the Hall Hire Rates should be reviewed at the next Committee Meeting.

(Note: Pat has found a copy of the Hall Rates dated 2006 which is the same as that on the web site. Rates have been unchanged since that date.)

Bowls and Scottish Country Dancing have finished for the summer.

4. Treasurer's Report

Current Bank Balances stand at around £15K in the current account, £10k in the deposit account and £36K in the Scottish Widows account. The oil tank has just been filled at a cost of around £1000. Pat asked what the current position of surplus or loss for the current year was. According to the books on the computer there is a loss of about £4,000. This would be reduced when the Maggies surplus is applied, likely to be around £1,400.

5. Caretaker's Report

Routine items have been carried out including boiler servicing, Gas certificate for cooker. Emergency lights tested and Fire Alarm Test.

6. Lite Bites

Errol advised that Clare was willing to organise Lite Bites this year and that she would like to know whether the Committee wanted it to be as usual. Last year there was some discontent regarding Lite Bites from the Glenmoriston Stores. Clare wondered if Lite Bites could be split into single weeks and phased over a longer period. After some discussion, the general view

was that this would not be practical and that Lite Bites should be for a 4 week period covering the end of July and the start of August as these are the busiest tourist weeks.

7. AOB

Carol asked if any additional contacts for VAL were needed. Cherry to be added.

Frank has asked Carol if the Flower Fund could use the Hall's bank account as it does not have an account of its own. Also the possibility that the Hall could contribute funding for village flowers. It was thought that the Community Company may already provide some funding for flowers in Invermoriston. It was agreed that the situation required clarification before any decision could be reached.

Errol raised the question of responsibility for washing of dish cloths and tea towels. Although Cherry has done this, this is an informal arrangement and it was agreed that Jaqui and John should be asked to do this. Payment would be as appropriate. Cherry will speak to them.

Errol said that he intends to fit a lock to the oil tank.

Cherry raised the question of planting for the containers in the notice board area adjacent to the hall. This has been done in previous years by Barbara and Agnes. Barbara is willing to carry on but needs more help. Jean and Cherry offered help.

Cherry observed that Duncan Poore's gift of display boards to the Hall had not been noted at the previous meeting. Phil confirmed that he had spoken to Duncan at the time and thanked him and had arranged with Barbara Phillip for their collection and transport to the hall.

8. Date of Next Meeting Monday 1st September at 7:30pm

Meeting closed at 8:57pm