

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 7 June 2016

Present: Phil Mansell, Pat Ungless, Cherry Duncan, Agnes Bell, Jean Plater, Graham Wood, Debbie Cox, Carol Pritchard

Apologies from Hugh Watt, Rachel Hayes, Jon Smith, Christine MacDonald, Elaine Minshull.

1. Minutes of Meeting 5 April 2016

The minutes were approved as being correct

2. Actions Outstanding from Previous Meeting

- a. Fire Risk Assessment follow up** – Jon continues to deal with this and has not heard from Alec yet. Will be discussing with PAT tester too.
- b. PAT testing** – Jon has arranged it for Wednesday
- c. Notice at front door for emergency contact** – still showing Errol's details, but as Jon not here cannot check practicalities of changing number today. Carry forward
- d. Key Issues** – Jon has confirmed Errol's key number. May still be problems with front door lock. Keep Jon informed.
- e. NFU event 10th June** – Barbara Philip and Debbie Cox have offered to help to assist in Cherry's absence.

3. Secretary's Report

Lets between 11 April and 12 June 2016

- Local – Clubs and Glenmoriston Deer Group
- Commercial – SW Skye x 2, Forestry, Scottish Canals x 4, Highland Council – election, Balfour Beatty, NFU.
- Function – Freemasons
- Free – Senior Citizens AGM, Bowls AGM, Kirk x 2, Ceilidh Nights x 2, Community Council.

Most groups now finished until September but Yoga, Music and Craft Club have some meetings over the summer.

Etape Loch Ness did not require use of the Hall.

Trees for Life hired 1 table and 25 chairs for 3 days on 28th May.

4. Treasurer's Report

A summary of receipts and payments was available showing an excess in income over expenditure for the period since the last meeting and a surplus in funds since the financial year started in September.

5. Caretaker's Report

Written report received

- Fire risk assessment – see above
- PAT testing – see above. Electrical testing also due so will be done at same time.
- Boiler service was completed, plus gas inspection. Pointed out that oil tank is too close to the building and base is too small, but no real worries with this, they have to point it out for their paperwork.
- Keys – see above
- Septic tank – has spoken to Errol and will be checking to see whether it needs to be emptied.

6. Lite Bites

Clare has written to the volunteers who have helped before and we understand that responses are positive so there should be sufficient helpers. Clare seems to have arrangements in hand.

7. AOB

- Any representative identified from the Bowls Group yet? No but Bowls will start again in September and hopefully a representative will come forward to join this Committee.
- Highland Council toilets – correspondence received asking whether the Hall wants to take on responsibility for the toilets under the “Comfort scheme”. Patrick confirmed that the agreement made between the Council and the Hall in March 2000 was for 20years and could be terminated by 6months notice by either side. We agreed not to enter the HC Comfort Scheme but to stick with the original agreement and that Patrick would notify HC to that effect.
- Publicising meetings locally – Carol will put up notice of next meeting/s in the Hall and on the noticeboard outside the Hall

8. Date of Next Meeting – 13 September 2016 at 7.30