

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 7th September 2020

Present: Clare Levings (Chair), Cherry Duncan, Patrick Ungless, Debbie Cox, Catherine Thomson, Lynne West, Robert Ungless, Graham Wood, Christine Macdonald and Carol Pritchard.

1. **Apologies:** Hugh Watt, Phil Mansell, Agnes Bell, Stella Barter Jean Plater, Jeff Dymond.

2. **Minutes of Meeting 27th July 2020**

Proposed by Lynne and seconded by Catherine

3. **Matters Arising**

a. **Hall floor** – on hold

b. **Toilets – pump repair** - on hold

c. **Toilets – funding application** – see main item 4 below

d. **Fire Alarm System** – not heard further from MacGregors. **Graham** to approach Norton Alarms instead, failing that the Barnie Group

e. **Defibrillator** - Cherry has contacted the maintenance man on Skye, who will arrange for someone to look when they are passing. She also asked the ambulance group to have a look. Lynne mentioned that Karen at the Community Company had thought they were responsible for checks. **Cherry** will ring Karen to clarify responsibilities.

f. **External electrical socket** – Lynne has arranged for the electrician to do the work tomorrow. Karen at Community Company will pay the invoice direct. He will be asked to fit a timer too.

g. **Scaffolding** – it was erected very efficiently. The external works have been completed. Thanks to Howard, Graham and Derek Sumner for completing the work.

4. **Toilets and Heads of Agreement**

Clare provided an update on the telephone meeting arranged by The Highland Council. She has also met with Pat, Lynne and Carol to clarify roles and establish boundaries between the Hall Committee and GIG (Glenmoriston Improvement Group).

Pat went through the current situation. The telephone meeting was focused on the funding applications to the Rural Tourism Infrastructure Fund (RTIF) and to Fern from the Beinneun Wind Farm. An anticipated date of completion of April 2021 has been mentioned at Community Council and in the 3 Glens Resilience Group. This has been repeated. Since the telephone meeting Clare has been chasing Margaret Davidson (MD) for sight of the plans for drainage and asking for details of who is writing the funding bid and about who Pat should contact about proposed heads of agreement. MD has said there are no detailed plans yet and we will get copies when they are available. We have no detail about the engineering or refurbishment plans either. It is The Highland Council responsibility to submit the applications and we have said that we would like to know before they proceed. The person writing the bids will be Harry Whiteside of the Community Company and will speak to Pat. The application might include a chemical waste facility for motor homes/caravans in the bid. We are concerned about the lack of preparation and do not really know what everyone is doing.

Pat went through the proposed heads of agreement prepared as a start of negotiation. Agreed there should be a no cost to hall basis as we know from 2019 that the proportion of cost and use of the toilets by the public is huge. This is to be a 20 year agreement and we do not want to leave a problem for future committee members and hall trustees. May include a clause about the cost to the hall of interruption in use but apart from that the proposed terms were agreed.

Pat was thanked for his work in preparing the proposed heads of agreement.

5. Secretary's Report - 27th July to 7th September 2020

There have only been a few bookings since the end of July.

2 x Meals on Wheels, the ambulance crew, 3 x Music group and the Craft Club.

9 members attended the Craft Club and were well spaced out. Sanitizing was done and the appropriate forms completed.

The Community Company thanked us for use of the kitchen during Meals on Wheels.

Cherry has written to the Senior Citizens to thank them for replacing the soup ladles.

Cherry has not received the paperwork to complete in relation to the Public Entertainment Licence yet.

6. **Treasurer's Report** – almost no movement in the account since the last meeting. End of year accounts completed showing a surplus of £6,000 but note that we had received a grant of £10,000. Also does not include payment of scaffolding and a delivery of oil of approximately £1,880.

7. Caretakers Report

Graham submitted a written report and highlighted some issues.

- Painting of the exterior has been completed by Howard – very pleased with the work done
- Erection of scaffolding enabled works to be done at the front gable. Errol repaired the area between the barge board and the finial. Derek Sumner and Graham replaced the letters and their plastic sockets on the gable end. Errol also repaired broken letter. Thanks to both Errol and Derek for their help.
- Lack of contact from MacGregors about the fire system – see item 3d above
- Have started to programme the heating system for the bookings. This will lead to an increase in the cost of oil and lighting after a 6 month period of minimal outlay. The hot water comes on in the ladies toilet when being used only
- The oil tank was filled last week.
- Ongoing mouse problem in loft, but numbers reducing.

8. Christmas Lights for the hall

Clare and Graham met with Hilary Wilson of GIG to discuss provision of Christmas lights outside the hall. Decided against having them on the gable end. As a compromise considered that there could be a rope light along the car park side of the hall on the edge of the soffits. There is already a multi-colour rope light over the porch. Could be used all year round. Will go for multi-colour rope. Lynne will ask the electrician to fit a timer inside the hall for the external socket. Agreed.

9. Hogmanay

Graham has spoken to Sheila informally about her views on whether the Hogmanay event should take place this year. She would prefer us to make the decision. Discussed in view of Covid-19 and other events having been cancelled. Decided that would be best to cancel in case Sheila wants to make alternative arrangements as cannot anticipate whether people will want to socialise then and the uncertainty of what the restrictions may be then. Clare will write to Sheila to cancel the booking. There may be an opportunity for an alternative event depending on the circumstances at the time.

10. Any Other Business

- a) Do we want to decorate the hall for the festive season? Don't know – will decide nearer the time depending on restrictions and potential bookings
- b) Will we have an AGM in November? If so, how will we open it up to the community? Will discuss at the next meeting. Need to give 3 weeks notice of the AGM.
- c) Toilets update – should we put a communication out on the Hall website or Facebook? Yes – Pat will draft the communication. It was agreed that the communication, that had not come from the Hall Committee, indicating a proposed date for completion of April 2021 was not helpful or realistic. Clare confirmed that this issue has been addressed. Pat will try and liaise with Deirdre of the Community Council about future agreed communications.
- d) Should we arrange for the bushes in the car park by the disabled parking to be removed as they appear to be a temptation for people to toilet behind? No but

Lynne will ask whether the Community Caretakers can trim, cut and/or thin them down.

- e) Are the Children's Committee planning a Halloween event or Christmas party as they had booked the hall? They have not had the opportunity to fund raise this year. Clare will ask Lindsay what they are planning.
- f) Who has put hand sanitizer and a Welcome poster in the car park? Think it was the 3 Glens Resilience Group. We were not contacted in advance and think both could have been better sited.
- g) The Senior Citizens club are not going to have any lunch clubs until the hotel reopens in the New Year and will not be holding the usual event in the hall in January 2021 either.
- h) Is there a number limit on the use of the hall at present as the other rooms have capacity clearly marked on the doors? It depends on the activity in the hall and the risk assessment done by the user as may vary.

11.Date of the Next Meeting – 12th October at 8.00 pm