

Glenmoriston Millennium Hall Management Committee

Minutes of Meeting 9th July 2018

Present: Agnes Bell, Cherry Duncan, Clare Levings, Christine MacDonald, Phil Mansell, Jean Plater, Jon Smith, Catherine Thomson, Patrick Ungless, Robert Ungless and Graham Wood.

1) **Apologies:** Debbie Cox, Carol Pritchard and Hugh Watt.

2) **Minutes of Meeting 16th April 2018**

Proposed by Robert and seconded by Cherry,

3) **Matters Arising**

a) **Fire Risk Assessment** – Jon reported that Andy has nearly completed the work. Cherry offered to go to the hall during the coming week to try and catch up with Andy to ascertain when he hopes to be finished and to let him know that a training session for the new system will be required with and when the Caretaker, Jon is available.

As the upgrade to the lighting system has already been mentioned to Andy Jon is to ask him whether he would be interested in giving a quote for the work though considering the time he's taken with the current work he's not the preferred option. **Action: Jon/Cherry**

b) **Hall Signage** - A ladder has been found so Jon and Graham can now fix the letter.

Action: Jon and Graham

c) **Spring Clean** – Nothing further to report.

The work on the cooker thermostat is still in hand. **Action: Phil and Graham**

d) **Fund Raising**

i) Bring and Buy – now called the **Summer Market** which is to be run over two days, 1 & 2 September. There are two options - to donate goods, books and DVDs for general sale or to pay £10 for a table for people to sell their own stuff which could include produce, crafts etc. Cherry has the craft list from Jean Curley and will contact those she feels might be interested in taking a table (limited to 6 craft tables at the moment). If any of the Clubs would like to have a table they also have the option. Refreshments will be on sale in the committee room. (Cherry to organise).

Patrick had circulated a flyer to those who attended a sub meeting to discuss this event and following comments Robert had printed them ready for distribution. It was agreed to distribute by the end of July. Graham agreed to organise helpers to do this.

Following the flyer consultation some comments were made that perhaps it would be a good idea to take advantage of the house drop to include the 'what's on' information. However instead of including it on the back of the flyer Robert produced a mock up of a folded pamphlet giving more detail of the hall and its facilities. This was well received and agreed. Robert asked for any amendments ASAP.

ii) Fun Day – Carol, Clare and Cherry have met and reported that as the Summer Market is now being held in September, the Fun Day is proposed for April 28th, 2019. Details to be further discussed but intended to include various side shows both inside and out and possibly a bouncy castle. Carol is going to see if a pizza van, Cheese and Tomatin will come and teas/coffees and soft drinks will be on offer.

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e) **Public Toilets** - Patrick met with Debbie Sutton (Amenities Manager) and Kelly Hall (Amenities Officer) of the Highland Council on 4th July to discuss future options for the Public Toilets at the Hall and **attached** to this Minute are notes from that meeting which were previously circulated to Committee Members..

In summary, the Council wants continued provision of Public Toilets in Invermoriston but is unable/unwilling to meet the capital costs and suggests opening discussion with the Community Company whether funding would be available for this work.

Following a discussion it was agreed that Patrick would arrange a meeting with Harry Whiteside of the Community Company to discuss. **Action: Patrick**

f) **Broadband** – Patrick reported that this has been done and there is a new password.

g) **Fire Door** – Jon reported this has been partially sorted. Bottom of door still needs attention.
Action: Jon

h) **Folding Tables** – as Debbie was not present it was agreed this would carry over to the next meeting.

i) **Boiler Service** – Cherry reported this was carried out on 6th June.

j) **Hot Water in Public Toilets** – Clare reported that she spoke with Pam who reported the fault to the Council and believe it's now sorted.

4) **Secretary's Report – since 27th May 2018.**

Local Clubs – Beavers, Scottish Dance and Craft Club

Private – Energise x 4, Yoga x 4, Music Group x 6 and Lynne McDonald, Ambulance

Commercial – Care and Learning

Free – Kirk x 2, Ceilidh night.

Beavers are now finished until the end of August. Scottish Dancing had one meeting this month and are having another one in August.

5) **Treasurer's Report** – circulated at the meeting and attached. No comments.

6) **Caretaker's Report**

Fire System: Work continues on this as and when but is now looking closer to completion. Andy's not said anything with regards to the lighting upgrade, do we still want him to do this, bearing in mind the time it's taken for the fire system. **Already discussed.**

Fire Door: Had a look at this and have ground a wee bit off the door frame at the bottom, door now opens a lot easier, but I need to look at the bottom latch, possibly needing some oil. **Action Jon**

Hall Mice: Either they have gone off peanut butter, or we have got rid of them for the time being, none in traps for the last few weeks, but will keep them maintained.

Hall Oil: will need to fill the oil tank in the next month or so.

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7) **A.O.C.B.**

- i) Patrick asked about the emptying of the car park bins. Carol was not at the meeting to answer this.
- ii) Graham has been given two suggestions from Marion Grant that the Hall might like to consider:

Octoberfest (which they would be willing to give whatever help they could) and film nights.

Graham is to go back and say that the Hall would give any assistance they need if they would like to organise the Octoberfest.

Robert said that he has looked into the possibility of film nights. He reported that whilst applying and obtaining the necessary license required over and above the entertainments license the hall already has would be possible there is also the cost of hiring the equipment needed (screen, projector), the film and the license for the film. In other words there would be quite an outlay.

It was agreed that whilst a nice idea it just wasn't feasible at the moment without a lot more thought. The comment was made that the Screen Machine does visit the area regularly with latest films.

10) **Date of the Next Meeting**

The next meeting will take place on Monday 3rd September at 8 p.m.

The meeting ended at 9.05 p.m..